

MINISTRY OF JUSTICE, PRISON AFFAIRS AND CONSTITUTIONAL REFORMS

Application for the Recruitment to the Post of Labour Tribunal Stenographer in the Multifunctional Segment 1 of the Management Assistant Non - Technical Service Category of the Office of the Secretary Labour Tribunals (Open) - 2023

01. (a) Name with initials (in Sinhala/Tamil) :

Name with initials (in English Block Capitals) :

(b) Full Name (in Sinhala/Tamil) :

Full Name (in English Block Capitals) :

02. Permanent Address (in Sinhala/Tamil) :

03. Permanent Address (in English Block Capitals) :

04. Address to which letters should be sent (in English Block Capitals)
(Complete only if permanent address may change) :

05. E mail address :

06. Telephone No. Mobile - Landline -
 (Please make sure to indicate a mobile telephone number which you may be conveniently contacted.)

07. National Identity Card No. :

08. Gender :

09. Date of Birth : Year : Month : Date :

10. Age as at the closing date of the applications : Years : Months : Days :

11. Race :

12. Marital Status :

13. Results at the G.C.E. (A/L) Examination :

Serial No.	Subject	First attempt	Second attempt	Third attempt
		Year :	Year :	Year :
		Index No. :	Index No. :	Index No. :
		Grade	Grade	Grade
01				
02				
03				
04				

14. Results at the G.C.E (O/L) :

Year : Index No. :

<i>Subject</i>	<i>Grade</i>

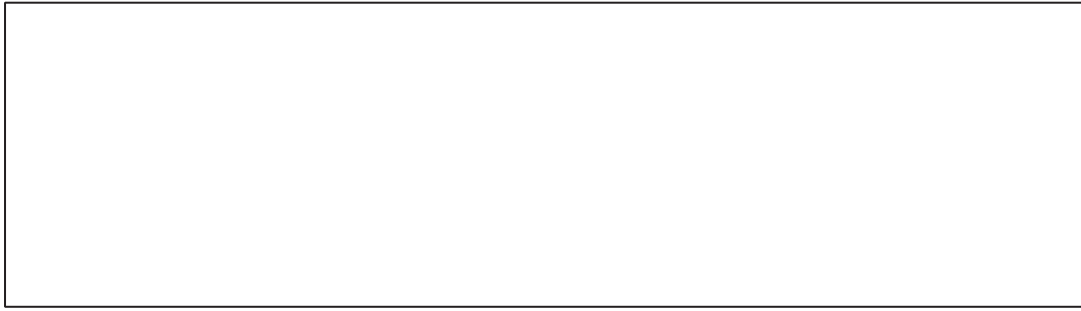
15. Qualifications as per Paragraph 04 of the notice of calling for applicaitons :

- I. Educational Qualifications :
- II. Vocational Qualificaitons :
- III. Experience :

16. Language Proficiency : (Mark \surd in the relevant box)

	<i>Very Good</i>	<i>Good</i>	<i>Ordinary</i>	<i>Weak</i>
Sinhala				
Tamil				
English				

17. Affix the receipt in the space provided below in proof of the payment of examination fee -

A large, empty rectangular box with a thin black border, intended for affixing a receipt as proof of payment of the examination fee.

18. As per the instruction given in Paragraph 11 of the notice of calling for applications, affix the printout containing the requested information in the space provided below. (Applications not completed this item may be considered as incomplete applications.)

A large, empty rectangular box with a thin black border, intended for affixing a printout containing requested information.

Applicant's Declaration

I,
declare that the information furnished by me in this application are true and correct. I certify that I have not been subject to dismissal from the service or retirement for general inefficiency as a merciful alternative to dismissal and I have not vacated the post. I am also aware that, if any particulars contained herein are found to be false or incorrect, I am liable to disqualification, if detected before selection and to dismissal without compensation, if detected after appointment.

.....
Signature of the Applicant.

Date :

Attestation of Applicant's Signature

I hereby certify that Mr./Mrs./Miss who submits this application is known to me personally and that he/she placed his/her signature in my presence on and further the applicant has paid the prescribed examination fee and pasted the receipt on the applications. (*Stike out words inapplicable.)

.....
Signature of the Officer attesting the signature.
(To be confirmed by official stamp)

Date :

Name in full of the Officer, attesting the signature :

Designation :

Address :

Certificate of the Head of the Department

**In case of the applicant is Public Servant attached to the Central Government or
the Provincial Public Servant**

I forward the application of Mr./Mrs./Miss. I further inform that he/she works on Permanent / temporary / trainee / casual basis attached to that Ministry / Department and that he/she can be released/cannot be released if he/she will be selected to this post/ (*Strike out words inapplicable.)

.....
Head of the department or Authorized Officer.
(To be confirmed by official stamp)

Date :

Designation :

Ministry/Department :