Post - Vacant

SRI LANKA JUDGES' INSTITUTE

APPLICATIONS are invited from citizens of Sri Lanka for the following vacant position at the Judges' Institute of Sri Lanka.

Primary Level (Skilled) - Driver - 02 Vacancies

Qualifications

External Applicants:

- **Educational:**
    - Passed at least six (06) subjects with at least two (02) credit passes in not more than two sittings at the G.C.E. (Ordinary Level) examination.

AND

    - Possessing a Heavy Vehicle driving license issued by the Department of Motor Traffic. Must have at least 03 years of experience after obtaining the heavy vehicle license (Certificates must be produced).

Internal Applicants:

- Must possess at least three (03) years of driving experience after obtaining a driving license issued by the Commissioner General of Motor Traffic.

AND

- Must have completed five (05) years of satisfactory service period in a Primary Semi-Skilled Level (PL-2) or Primary Non-Skilled Level (PL-1) service category.

Salary Scale:

According to Management Services Circular No. 01/2025 dated 25 March 2025, the monthly salary scale applicable to the post is:

Rs. 43,280 – 10 × 490 – 10 × 540 – 10 × 590 – 12 × 630 – Rs. 67,040 (PL 3 – 2025).

This salary scale will be applicable from **01 January 2027**. However, in accordance with the provisions of **Schedule II of the Circular**, the salary will be paid from the **effective date of the appointment**.

Age Limit:
Applicants must be not less than 18 years and not more than 45 years of age on the closing date of applications. *(The upper age limit is not applicable to internal applicants.)*

Every applicant must:
1. Be a citizen of Sri Lanka.
2. Be physically and mentally fit to perform the duties assigned to the post efficiently and to serve in any part of the island.
3. Be of excellent character.

Other Allowances:
Cost of Living Allowance and other government-approved allowances.

Method of Recruitment:
Recruitment will be made based on the order of marks obtained in a structured interview from among the applicants who fulfill the above basic qualifications.

Service Conditions:
This position is permanent and subject to a 03-year probationary period. Entitled to the Employees' Provident Fund (EPF) and Employees' Trust Fund (ETF): the employee contributes 8% of their salary and the employer contributes 12% to the EPF. The employer contributes 3% to the ETF.

Application Procedure:
1. Duly completed applications prepared in accordance with the specimen application form published on the website of the Judges' Institute of Sri Lanka (https://judgesinstitute.lk/), along with certified copies of relevant certificates, should be sent by registered post to reach the address below on or before 31/10/2026.

2. The post applied for must be mentioned on the top left corner of the envelope containing the application. The Judges' Institute of Sri Lanka reserves the right to consider the date of receipt by the institute as the valid date, and not the date of posting.

3. In addition to sending applications via registered post, the Google Form available via the link corresponding to the post applied for on the website https://judgesinstitute.lk/ must also be filled out and submitted.

4. Applicants currently employed in Government Departments, Corporations, and Statutory Boards should forward their applications through their respective Heads of Departments.

5. Applications that are incomplete or received after the closing date will be rejected. Furthermore, no complaints regarding loss in the post will be entertained.

Director,
Sri Lanka Judges' Institute.

No. 80 (5th & 6th Floors),
Adhikarana Mawatha,
Colombo 12.