

VACANCY

CEYLON PETROLEUM CORPORATION

Be a Leader in a Leading corporation in Sri Lanka by gaining national and international exposure in the petroleum industry and the corporate world.

Applications are invited from citizens of Sri Lanka for recruitment to the following post in the Ceylon Petroleum Corporation.

GRADE	POST	Salary Scale
A-5	Assistant Manager (Investigation)	Rs. <u>198,625 – 246,775</u> 5×2,650:10× 3,490

Nature of Appointment – Permanent

Qualification Required for the Position

1. A Bachelor's Degree in a subject area relevant to the post (Law/Criminology/Management/Public Administration or any other degree field relevant to the post), recognized by the U.G.C
WITH
2. A minimum of 05 years post qualifying experience in the field relevant to the post after obtaining the first degree.

Age Limit

Should not be more than 45 years of age as of the closing date for applications. (The maximum age limit will not be applicable to those who are in the service of the Government Departments, Corporations, Board and Statutory Bodies).

Job Description

- To assist the Head of Function and the Deputy Manager in planning, organizing and conducting investigations related to Ceylon Petroleum Corporation and all other related services.
- Engage in such activities on the instruction of the Head of Function.
- Liaise and coordinate with external government and non-government bodies in relation to investigation matters and maintain a cordial relationship with such bodies.
- Administration of personnel including field officers attached to Investigation Function.
- Monitor to ensure proper usage of all office equipment belongs to the Investigation Function.
- Any other task entrusted by the Head of Function or the Deputy Manager related to Investigation or Administrative matters.

Common Requirements

- Should be a citizen of Sri Lanka
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Should be of excellent moral character.

Additional Benefits

The selected candidates will be entitled to the following benefits in accordance with the applicable rules and regulations of the Corporation:

- Free medical facilities, including hospitalization, under the Corporation's Medical Assistance Scheme.
- Housing loan facilities.
- Vehicle loan facilities and other applicable loan schemes.
- For membership in the Employee's Provident Fund (EPF), the employee is required to contribute 10% of the salary, while the Corporation contributes 15%. In addition, the Corporation contributes 3% of the salary towards the Employee's Trust Fund (ETF).

Application Procedure

Application using the prescribed form should be forwarded with names and addresses and contact details of two non – related referees. Certified copies of all Educational certificates should be enclosed along with the application. Application form could be down loaded from the careers tab in the official website of the Ceylon Petroleum Corporation www.ceypetco.gov.lk

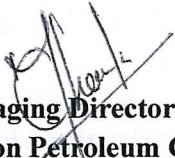
The applicants must fill the online form in the website with scan copies of the certificates. Also Hard copies of downloaded application with certified certificates must be sent to the address below.

It is a mandatory requirement to send the applications in both online platform and by post.

Applications submitted without complying with the above requirements will be rejected.

The post applied for should be written on the top left hand corner of the envelope which contains the application should be sent to the following address by requested post on or before 02.11.2026

Applications from employees in Government Departments and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.


Managing Director
Ceylon Petroleum Corporation
No. 609, Dr. Danister De Silva Mawatha
Colombo 09
19.10.2026
Mahi/ FN