



NOTICE

POST OF DIRECTOR

RAJARATA UNIVERSITY INTERNATIONAL RELATIONS UNIT – RUIRU

Applications are hereby invited from permanent Senior Academic Staff Members of Rajarata University of Sri Lanka who are interested in serving as the Director of the International Relations Unit of the University.

The Director shall provide strategic leadership to the University's internationalization agenda and to strengthen the University's international presence, partnerships, academic collaborations, and global engagement.

Key Duties and Responsibilities

The Director, International Relations Unit, shall:

- Lead and coordinate the University's internationalization agenda in consultation with the Vice-Chancellor, Deans, Directors of Centres/Units, and other relevant stakeholders.
- Develop, implement and periodically review an institutional internationalization strategy and action plan aligned with the University's Corporate Plan and strategic priorities.
- Facilitate and promote international academic and research collaborations between the University and foreign universities, higher education institutions, research organizations, professional bodies, industries and other international partners.
- Support academic staff in identifying and accessing international opportunities, including collaborative research projects, international grants, scholarships, fellowships, mobility programmes and other funding opportunities.
- Coordinate and facilitate international agreements and Memoranda of Understanding (MoUs) with foreign universities and partner institutions, ensuring that such partnerships result in meaningful and sustainable outcomes.
- Strengthen the University's international visibility and reputation by promoting its academic programmes, research strengths, achievements, expertise, international activities and other relevant initiatives among international academic and professional communities.
- Develop and maintain effective communication and networks with international partners.

- Maintain a comprehensive database and monitoring mechanism relating to the University's international partnerships, MoUs, exchange programmes, collaborative projects, visiting academics, international students and other internationalization activities.
- Prepare and submit regular progress reports to the Board of Management and other relevant authorities on the activities, achievements, partnerships, opportunities and challenges relating to the University's internationalization initiatives.
- Undertake any other duties and responsibilities assigned by the Vice-Chancellor or the relevant University authorities in relation to international relations and internationalization.

Submission of Applications

Interested Senior Academic Staff Members are invited to submit a self-prepared application addressed to the Vice-Chancellor, together with:

1. An updated Curriculum Vitae; and
2. A brief strategic plan outlining proposals to develop the International Relations Unit and take the University's internationalization agenda to the next level if appointed.

Applications should be submitted to the Office of the Vice-Chancellor **on or before 22.10.2026**.

Prof. P.M.B. Jayathilake
Vice-Chancellor
Rajarata University of Sri Lanka
Mihintale


Prof. P.M.B. Jayathilake
Vice Chancellor
08.10.2026