



THE OPEN UNIVERSITY OF SRI LANKA

Dean's Office

Faculty of Engineering Technology

VACANCY

Post of Academic Coordinator (On Contract)

Dean's Office of the Faculty of Engineering Technology is looking for an Academic Coordinator (on contract) to handle the academic and administrative functions of the Faculty of Engineering Technology

Qualifications:

- The applicants should hold a bachelor's degree from a recognized University in any field with a minimum of one-year working experience.
- Ability to handle academic and administrative-related work with good coordination and analytical skills
- Ability to use MS office Packages and Basic Information Technology Tools
- Ability to work flexible hours, depending on the requirements of the faculty.
- Excellent presentation and communication skills in English
- Fluency in Sinhala, Tamil Language proficiency will be an Advantage.

Duration of the Appointment

Appointment will be made initially for six months and extendable up to four years based on performance.

Remuneration:

- A fixed monthly allowance of 50,000/= (gross salary) per month will be paid with EPF and ETF.

Suitably qualified candidates are requested to submit their CVs to areng@ou.ac.lk on or before **12th October 2026**. The decision of the Open University of Sri Lanka shall be final and Conclusive.

For Further Clarification, Please Contact **Ms. Ranga Nagahawatte - 0112881285**.

Acting Registrar,
The Open University of Sri Lanka,
Nawala, Nugegoda.

30.09.2026