

Recruitment to the Post of Translator – 2027
Human Rights Commission of Sri Lanka

Applications are invited from internal and external applicants vacancies for the posts of **Translator (Sinhala/English)** and **(Tamil/English)** at the Head Office of the Human Rights Commission of Sri Lanka.

Conditions of Employment:

This is a permanent position with contributions to the Employees' Provident Fund and Employees' Trust Fund.

1.1 Qualifications :-

1.1.1 External (1 or 2 below)

1. Possession of a degree recognized by the University Grants Commission (UGC), or a degree relevant to the subject area;

and

A minimum of one (01) year of professional experience in a field relevant to the post.

2. Having passed the Intermediate Examination of a recognized professional Chartered Institute, in a subject area relevant to the post;

and

A minimum of one (01) year of professional experience in a field relevant to the post.

1.1.2 Internal (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of a minimum of eight (08) years of satisfactory service of the post in the 'Management Assistant – Non-Technical (MA-1-1) category or above, in the subject area relevant to the post.

1.2. Age: Applicants should not be more than 45 years of age as at the closing date for applications.

1.3. Other
Every applicant,

- i. Should be a citizen of Sri Lanka.

- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- iii. Should be of excellent moral character.

Salary Scale:

MA- 4 - 2025 - (රු. 64,320 – 10 x 1,360 – 15 x 1,670 – 5 x 2,040 - 111,160)

Additionally, a 20% allowance of the basic salary and a cost of living allowance are provided.

Recruitment Procedure:

- Suitable candidates will be selected through a structured interview based on the following criteria:

Relevant additional education and professional qualifications	- 30 marks
Additional relevant experience	- 30 marks
Other qualifications	- 15 marks
Performance demonstrated at the interview	- 25 marks

Qualified candidates will be recruited as Translator. Recruits will undergo a 3-year probationary period, after which, upon successful completion, they will be made permanent.

Promotions and other benefits will be as per the recruitment procedure for the post of Human Rights Officer.

Completed applications, prepared on A4-sized paper in the specified format, should be sent by post to the Secretary, Human Rights Commission of Sri Lanka, No. 14, R.A. De Mel Mawatha, Colombo 04, on or before **30.09.2026**.

Secretary,

Human Rights Commission of Sri Lanka.