

SRI LANKA ADMINISTRATIVE SERVICE

Limited Competitive Examination for Recruitment to Grade III of Sri Lanka Administrative Service – 2026

APPLICATIONS are hereby called from the Sri Lankan citizens who have satisfied the qualifications indicated in this notification for the Limited Competitive Examination conducted to fill 40 vacancies that exist in the Posts in Grade III of the Sri Lanka Administrative Service on limited basis.

The application is published on the website of the Department of Examinations, Sri Lanka at www.doenets.lk in ‘Online Applications – Recruitment Exams / E.B. Exams’ under ‘Our Services’. Applications can strictly be submitted online. The acceptance of online applications will commence at 9:00 a.m. on August 31, 2026, and close at 9:00 p.m. on September 30, 2026.

Officers must hand over a copy of the application to their respective Heads of Institutions to be included in their personal file and a copy of the application certified by the Head of the Institution and a letter of service confirmation must be submitted at the time of being called for the interview.

The applicant must bear any adverse effect resulting from delaying the submission of the application until the closing date of applications.

This examination will be held by the Commissioner General of Examination in the month of December in the Colombo district subjected to the orders of Public Service Commission. The Commissioner General of Examination reserves the power to postpone or cancel this examination subjected to the orders of the Public Service Commission.

01. In this notification the terms

- a. “Secretary” means the “Secretary of the Ministry in – charge of the subject of Public Administration”.
- b. “Service” means the “Sri Lanka Administrative Service” unless specified otherwise.

02. This examination is conducted for recruitment to Grade III of the Sri Lanka Administrative Service.

(a) **Written Examination:** This examination will consist of the following four (04) question papers.

- (1) General Intelligence
- (2) Social, Economic, Political Background of Sri Lanka and Global Trends
- (3) Case study relating to Public Administration I (Relevant to Establishments Code, Procedural Rules of Public Services Commission and Financial regulations)
- (4) Case study relating to Public Administration II (Relevant to the evaluation of creative, analytical and communication skills)

(b) **Interview:** Applicants who obtain the highest marks based on the total aggregate of marks obtained for all subjects in the written examination shall qualify to appear for the general interview. Applicants who are verified to have fulfilled all recruitment qualifications at the general interview shall be eligible to be called for the structured interview.

Only a number of candidates equal to the total of the number of vacancies expected to be filled and 25% of that number of vacancies will be called for this general interview. The date of the interview will be determined by the Secretary as directed by the Public Service Commission.

03. The number of appointments made to this post and the effective date of appointment shall be determined as per the order of the Public Service Commission. The Public Service Commission reserves the power to fill any number of vacancies or all the vacancies. In the event where candidates who scored equal marks for the final vacancy or the last few vacancies exceed the number of available vacancies, the decision regarding the filling of such vacancies shall be given by the Public Service Commission in terms of Rule 92 of the Procedural Rules.

04. **Service Conditions:**

4.1 A selected candidate will be appointed to Grade III of Sri Lanka Administrative Service subject to the general conditions governing the appointments in

the Public Service, the terms and conditions set out in the Minute of Sri Lanka Administrative Service published in the **Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka** No: 1842/2 dated 23.12.2013 and any amendments made or to be made to the Minute hereinafter, the provisions of the Establishments Code and Financial Regulations and the Procedural Rules of the Public Service Commission published in the **Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka** No.2310/29 dated 14.12.2022.

4.2 This post is permanent and pensionable. The officer must contribute to the Widows' and Orphans' Pension Scheme/Widowers' and Orphans' pension scheme.

4.3 The appointment is subject to an Acting Period of one year. The officer must pass the First Efficiency Bar Examination within 03 years from the date of recruitment to Grade III of the Sri Lanka Administrative Service as stipulated in the service minute.

4.4 Proficiency in the official language must be acquired before the lapse of three (03) years of joining the service as per Public Administration Circular 18/2020 dated 16.10.2020 and consequent circulars.

4.5 The Public Service Commission reserves the power to cancel the appointment of any candidate, who fails to assume duties of the post to which they have been appointed on the due date and/or refuses to assume duties in a post or area to which they have been appointed, as per the order of the Public Service Commission.

05. Monthly Salary Scale:

The Monthly Salary Scale applicable to this post as per the provisions of Public Administration Circular No. 10/2025 dated 25.03.2025 is Rs. 82,150-10x2,400-8x2,940-17x3,900 -195,970/- (SL-1-2025). In addition to that, you will also be entitled to other allowances paid to public Officers by the Government from time to time.

06. Eligibility for Recruitment

- (a) (i) Shall be a citizen of Sri Lanka
- (ii) Shall be of excellent character
- (iii) Shall be of an excellent moral character and

physical fitness to serve at any part of the Island

(b) Educational Qualifications and Experience

- (i) Shall have obtained a degree from a foreign or State university recognized by the University Grants Commission.

Or

Shall have obtained a degree from a university established by an Act of Parliament.

Or

Shall have obtained a degree recognized under Section 25A of the University Act, No.16 of 1978.

and

Shall be an officer in the Public Service or a Provincial Public Service in a permanent and pensionable service/post receiving a salary under Salary Code MN-2-2025 or a higher MN Salary Code or under Salary Code SL-1-2025 stipulated in Public Administration Circular No. 10/2025 who has completed a minimum active and satisfactory period of service of five (05) years in any service/post

Or

- (ii) Shall be an officer in the Public service or a Provincial Public Service in a permanent and pensionable service/post receiving a salary under Salary Code MN-2-2025 or a higher MN Salary Code or under Salary Code SL-1-2016 stipulated in Public Administration Circular No. 10/2025 who has completed a minimum active and satisfactory period of service of ten (10) years in any service/post

Note:

1. The effective date of the degree must be a date on or before the date on which qualifications are satisfied.
2. The total of continuous periods of service in the public service and/or provincial public service is considered when calculating the above-mentioned period of service.

3. Officers falling under (b) (i) or (b) (ii) above in a service where salaries were drawn under salary code MN 2-2006 or higher MN salary codes as of 23.12.2013 and whose salary codes were subsequently revised to a different salary code, are also eligible for this

(c) Age and other qualifications to be satisfied

- (i) Shall be not more than the age limit of fifty three years (53) as of the date on which the qualifications are satisfied. Accordingly, persons whose birthday falls on or after 28.08.1973 shall strictly be eligible to apply for this.
- (ii) Shall have been confirmed in a service/ post mentioned in 6 (b) above.

Note: Officers for whom the appointing authority has not issued the letter relevant to confirmation in service, but who have satisfied all the qualifications required to sit for the examination as per paragraph 06 of the examination notification and satisfied the qualifications relevant to confirmation in service as per the relevant service minute/ scheme of recruitment may also apply for this examination.

However, the said officers,

1. Shall have passed the Efficiency Bar examination relevant to the confirmation in service as of the date of verification of qualifications.
2. If the said officers are eligible for the general interview after passing this examination, it is compulsory to submit the letter of confirmation in service at the time of appearing for the interview. (The date of confirmation should be effective as of the date of verification of qualifications or before the said date.)
- (iii) Shall have not been subjected to any disciplinary punishment as per the provisions stipulated in Public Service Commission Circular No: 01/2020 as of the date on which qualifications are satisfied.

(d) Restrictions for qualifications

- (i). No candidate shall be permitted to sit for the Limited Competitive Examination more than three (03) occasions. (Number of sittings at the examinations for recruitment to Grade III of the Sri Lanka Administrative Service under the previous service minute is not considered)
- (ii) The qualifications required to apply for this examination shall have been satisfied in every respect on or before the date of publication of the *Gazette* notification.
- (iii) No person who is ordained in any religious order shall be allowed to sit for this examination.

07. Examination Fees:

The fee for the examination is Rs. 1200.00. Payment of examination fee must be made only through the following methods, provided by the online system.

- i. Any Bank Credit Card
- ii. Any Bank Debit Card with Internet Payment facility
- iii. Bank of Ceylon Online Banking Method
- iv. Bank of Ceylon Teller Slip Payment

Note: Instructions on the method of payment under the above methods have been given under the technical instructions for the examination on the website of the Department of Examinations.

- v. The applicant will be notified of the receipt of payment *via* SMS or e-mail. The full amount for the examination fee must be paid and applications with underpayments or overpayments of the examination fee will be rejected. The Department of Examinations, Sri Lanka, shall not be held liable for any errors occurring when paying examination fees *via* the aforementioned payment methods.

08. Method of application:

- (i) Online applications must be perfected strictly in the English language. Once the Department of Examinations receives the soft copy of the application submitted by the applicant online, the candidates will be notified *via* SMS to the mobile

phone number used to access the system or via email whether the application was accepted/ not accepted by the Department as a valid application. The common instructions sheet should be downloaded before completing the online application. The instructions should be strictly followed in perfecting the application. Any alteration done after taking the print out of the application will not be considered as a valid modification. Incomplete applications and applications received after the closing date of applications shall be rejected without any notice.

- (ii) The post held by applicants and the place of work at the time of applying for the examination shall be applicable for all examination-related matters and any subsequent changes occurring after the submission of applications will not be considered
- (iii) On the supposition that only the candidates, who have possessed the qualifications mentioned in the *Gazette* have submitted applications, the Commissioner General of Examinations shall issue admission cards strictly online to the applicants, who have submitted accurately perfected applications along with the receipt of payment of the examination fee on or before the closing date of examination. A notification will be published on the website of the Department of Examinations, Sri Lanka the applicants will be notified *via* SMS as soon as the admission cards are issued to the applicants. If an applicant does not receive the admission card, steps should be taken to notify the Institutional Examinations Organization Branch of the Department of Examinations in the manner specified in the notification. It would be advisable to send a letter of request indicating the name of the examination, full name of the applicant, national identity card number and the address to the email address mentioned in the web notice. It would be advisable to keep the photocopy of the perfected application, the photocopy of the receipt of payment of examination fee and the receipt obtained when sending the application by registered post to prove any information inquired by the Department of Examinations. The admission card should be carefully examined and if any revisions are required, the Department of Examinations, Sri Lanka must be contacted to make the necessary revisions in accordance with the application in advance. Requests for revisions made at the examination hall or during the interview will not be considered.

09. Admission to Examination:

- (i) Applicants must appear for the examination at the examination hall prescribed for him/her.

Every candidate must hand over the relevant admission card with the signature duly attested to the Supervisor of the designated examination hall on the first day of appearing for the examination. A set of rules to be followed by every applicant is published at the beginning of this *gazette*. Candidates shall be subjected to the rules and regulations imposed by the Commissioner General of Examination on conducting the examination. They are liable to be subjected to any punishment imposed by the Commissioner General of Examinations for violation of these rules and regulations. **The decision of the Commissioner General of Examinations with regard to the results of the examination shall be final.**

Note: Issuance of an admission card to a candidate does not necessarily mean that the candidate has satisfied the qualifications to sit for the examination.

10. Identity of candidates:

Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject offered. For this purpose, one of the following documents only, will be valid.

- (a) National Identity Card
- (b) A valid passport
- (c) A valid driving license

Candidates must enter the examination hall without covering their face and ears so that their identity and the fact that they are not wearing any electronic communication devices can be verified. Further, any candidate who refuses to assist for proving his/ her identity shall not be allowed to enter the examination hall. The candidates should remain in the examination hall from the time of entering up to leaving the examination hall without covering face and ears.

11. Penalty for furnishing false information:

If a candidate is found to be ineligible, his candidature is liable to be cancelled at any state prior to, during or after the examination. If it is found that a candidate has purposely furnished false information or willfully suppressed any material fact, he/ she will be liable for dismissal from the public service.

12. Matters not provided for in these regulations shall be determined by the Public Service Commission.

13. Scheme of examination and Language medium of examination

- (a) The examination will be held in the language medium of Sinhala, Tamil and English.
- (b) The language medium of examination shall be considered as the language medium in which the appointment is made.

Note: (1) A candidate must sit for all the papers of the examination in one and the same language.

(2) Candidates will not be permitted to change the language medium indicated in the application form.

14. Method of Recruitment

14.1 Written Examination

A written examination consisting of four (04) question papers on the following subjects will be held. The minimum marks to be obtained to pass each subject are as follows:-

	Subject	Marks	Minimum pass marks
1	General Intelligence	100	50
2	Social, Economic and Political Background in Sri Lanka and Global Trends	100	50
3	Case study relating to Public Administration I (Relevant to Establishments Code, Procedural Rules of Public Services Commission and Financial regulations)	100	50
4	Case study relating to Public Administration II (Relevant to the evaluation of creative, analytical and communication skills)	100	50

Candidates must sit for all question papers

14.2 General and Structured Interview

(i) The interview consists of two parts *i.e.* General interview and Structured interview

(a) General Interview

- (i) The general interview will be conducted to ascertain whether the qualifications for recruitment stipulated in No. 06 above have been fulfilled and whether the applicants conform to the restrictions on eligibility.
- (ii) The General Interview Board will be appointed by the Public Service Commission.

(b) Structured Interview

The structured interview will be conducted by an interview board appointed by the Public Service Commission in line with the following procedure to measure the managerial skills, leadership qualities, communication skills and personality of candidates. The maximum marks that can be obtained at this interview is twenty five (25)

	<i>Subject Area</i>	<i>Maximum Marks</i>
01	Managerial Skills	10
02	Leadership Qualities	05
03	Communication Skills	05
04	Personality	05
	Total	25

- (ii) Out of the candidates who have scored a minimum of fifty (50%) marks or above for each subject, those who score the highest marks in the aggregate for all the subjects will qualify to appear for the general interview. Out of the qualified applicants, only a number equal to the total of the number of vacancies expected to be filled and 25% of the said number of vacancies shall be called for the general interview. If the number of qualified applicants does not amount to the number mentioned above, only such numbers of candidates who are so qualified will be called for the general interview.
- (iii) The general interview will be held prior to the structured interview to examine qualifications and no marks will be allocated there. Applicants confirmed to have fulfilled all qualifications for recruitment at the general interview shall qualify to be called for the structured interview. Even if a certain number of candidates are not qualified to be called for the structured interview, other candidates shall not be called again for the general interview in place of those who are not so qualified.
- (iv) Recruitment to Grade III of the Service shall be made on the basis of merit, starting from the applicant obtaining the highest marks, based on the total marks obtained in the written examination and the structured interview, to fill the expected number of vacancies.

N.B. – Participation in the interviews shall not be considered as fulfilling the qualifications for the grant of appointment.

14.3 Once the Appointing Authority notifies the appropriate date for issuing the results, the Department of Examinations, Sri Lanka, will take steps to send a results sheet indicating the marks obtained for each subject/ total marks to all the candidates who sat for the examination by post or to issue the results through the website www.results.exams.gov.lk.

15. Syllabus of the Written Examination:

(01) General Intelligence:

It is expected to assess the capacity of the candidate in analytical skills, logical comprehension, interpretative ability, ability in application to other situations and arriving at conclusions, in response to problems presented to the candidate in relation to numerical, lingual and figurative structure and inter- relations.

(Duration: 1 ½ hrs. - 100 marks. This paper will consist of Multiple Choice Questions. All questions shall be answered)

(02) Social, Economic, Political background in Sri Lanka and Global Trends

It is expected to test the candidate's knowledge of the social, economic, political, cultural, scientific and technological conditions in Sri Lanka and Global or his ability to think creatively, analytically and critically, and the ability to decide priority and strategic projection in response to a situation presented to the candidate.

(Duration: 3 hrs.- 100 marks. This paper will consist of Multiple Choice Questions, short Questions, questions on Structured Essays and Essays. All questions shall be answered).

(03) Case study relevant to Public Administration I (Relating to the Establishments Code Public Services Commission Procedural rules and Financial Regulations)

It is expected to test the candidate's creative thinking power and problem solving ability in terms of the practice of government service as per the Establishments Code and the Financial Regulations by presenting to him a case/cases built up connecting one or several problems that may arise in different environments in the public service.

(Duration 3 hours- 100 marks. This paper will consist of Multiple Choice Questions, short Questions, questions of Structural Essays and Essays. All questions shall be answered)

- (04) Case study relevant to Public Administration II (Relevant to the evaluation of Creative, Analytical and Communicative skills)

It is expected to test the candidate's ability for reasoning and imagination in relation to the analyzing, collating and presenting of information on a topic/theme selected by the candidate from a given set of topics/themes; and the ability to comprehend a complex passage, a piece of writing or a memorandum and express the salient ideas thereof concisely, clearly and accurately in the candidate's own words.

(Duration 3 hours- 100 marks. All questions shall be answered)

16. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

On the order of Public Service Commission,

S. ALOKABANDARA,
Secretary.

Ministry of Public Administration, Provincial Councils and
Local Government,
On 21st of August 2026.