



**THE OPEN UNIVERSITY OF SRI LANKA**  
**Department of Human Resource Management**  
**Faculty of Management Studies**

**VACANCY**  
**Post of Academic Coordinator**  
**(On Contract)**

The Department of Human Resource Management of the Faculty of Management Studies is looking for an Academic Coordinator (on contract) to support the delivery of its academic programs in the Management discipline.

**Qualifications:**

- Bachelor's degree in management discipline from a recognized University.
- One (01) year working experience in academic administration/Coordination/industry.
- Fluency in English and Sinhala/Tamil.
- Ability to use MS Office software and the use of the Internet based and mobile applications for communication.
- Ability to work flexible hours, depending on the requirements of the Department and Faculty.

**Notes:**

- A fixed monthly allowance of 50,000/= (gross salary) per month will be made.

Suitably qualified persons are requested to be present for a **walk-in-interview on 21<sup>st</sup> September 2026 at 11.00am to 12.00 pm** at the **Faculty of Management Studies, The Open University of Sri Lanka, Nawala, Nugegoda.**

Candidates **are required to bring a CV, original and certified copies of relevant Educational Certificates, Service Certificates, Birth Certificate and National Identity Card** for the interview.

Acting Registrar,  
The Open University of Sri Lanka,  
Nawala, Nugegoda.  
10<sup>th</sup> September 2026

For any clarification, please contact 0112273113