



THE OPEN UNIVERSITY OF SRI LANKA

Kegalle Study Centre- Regional Educational Services

POST OF PROJECT ASSISTANT (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications: •

- The applicants should hold a Bachelor's degree from a recognized university.
- Ability to communicate in two languages (Sinhala or Tamil and English).
- Ability to handle administrative work, scheduling, and coordination work.
- Proficiency in computer literacy.

Preference will be given: Residents of Kegalle District

Duration of the appointment

Appointments will be made initially for six months and extendable up to two years based on performance.

Remuneration:

Fixed monthly allowance of Rs. 40,000/- and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to **apply with a CV through email : adkeg@ou.ac.lk on or before 19th September 2026**. The subject of the email should be “application for the project Assistant”.

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. The university has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: Assistant Director, Kegalle Study Centre 070 621 5115

Acting Registrar
The Open University of Sri Lanka
Date: 9-9-2026