



THE OPEN UNIVERSITY OF SRI LANKA

BANDARAWELA STUDY CENTRE

POST OF OPERATION ASSISTANT (ON CONTRACT)

Applications will be entertained from suitably qualified people for the above post.

Qualifications:

- Should have passed the G.C.E. O/L Examination with six subjects in one sitting or equivalent NVQ qualifications
- Possess a good working knowledge of social media platforms, along with strong communication and customer relationship management skills.
- Fluency in speaking and writing in Tamil will be an added advantage

Notes:

- **Applicants should be available to work at weekends**
- **Preference will be given to the applicants from Bandarawela area**

Duration of the appointment:

Appointment will be made initially for six months and extendable up to four years based on performance.

Remuneration:

Fixed monthly allowance of Rs. 30,000/= and will be entitled to EPF and ETF.

How to apply:

Suitably qualified candidates are invited to **apply with a CV through email: adban@ou.ac.lk on or before 20th September 2026. The subject of the email should be “Application for the Post of Operation Assistant (On Contract)”**

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: Assistant Director/ Bandarawela Study Centre, T.P: - 0572222820

Acting Registrar,

The Open University of Sri Lanka

Date: - 04.09.2026