

**MINISTRY OF EDUCATION, HIGHER
EDUCATION AND VOCATIONAL
EDUCATION**

**Limited Competitive Examination to Recruit to
Grade III of Technology Faculty Assistant
(Bio-System Technology) Management Assistant
(Non-Technical) Segment - 02 Service Category –
2025 (2026)**

01. It is hereby announced that the Limited Competitive Examination for the recruitment to the post of Technology Faculty Assistant (Bio System Technology) Grade III, as per the Cabinet Decision No. CM 25/1691/802/004 – X dated 23.09.2025, will be conducted by the Commissioner General of Examinations in November 2026.

The application form is published in www.doenets.lk website of the Department of Examinations, Sri Lanka via “Online Applications – Recruitment Exams/ E.B. Exams” under “Our Services” and applications can only be submitted online. Online applications will be opened on 03rd August 2026 at 09.00 a.m. and it will be closed on 31st August 2026 at 09.00 p.m.

Officers shall submit a copy of the application to the Head of the Institution to include in their personal files, and shall present a copy of the application certified by the Head of the Institution and a letter of confirmation of service when called for the interview.

02. Candidates who have fulfilled the qualifications based on skills shown on the results of the written examination conducted by the Commissioner General of Examinations will be selected for appointment to the posts of Technology Faculty Assistant (Bio System Technology) Grade III, following an interview to assess eligibility.

03. The number to be appointed and the effective date of the appointments will be determined by the Secretary to the Ministry.

- (a) A candidate selected in accordance with the general conditions governing appointments in the Public Service and the Recruitment Procedure for the Management Assistant (Non-Technical) Segment - 02 Service Category of the Ministry of Education, Higher Education and Vocational Education and the Procedural Rules of the Public Service

Commission published in the *Extraordinary Gazette* dated 14.12.2022 will be appointed to the post of Technology Faculty Assistant (Bio System Technology) Grade III.

- (b) If selected for an appointment, it is mandatory to serve at least (03) years at the place of first appointment. However, if it is required to transfer an officer prior the end of that period due to any special reasons determined by the Secretary to the Ministry, the Secretary to the Ministry has the power to do so.
- (c) This appointment is subjected to a probationary period of one year. The First Efficiency Bar Examination shall be passed within 03 years of recruitment as specified in the Recruitment Procedure for Management Assistant (Non-Technical) Segment - 02 Service Category.
- (d) If selected for an appointment, the official language proficiency shall be completed as per the provisions of Public Administration Circular No. 18/2020 dated 16.10.2020 and conjunctive circulars thereto, as applicable, and as per the medium of language through which the qualifications were completed.
04. This position is entitled to the salary code MN 01-2025 under the Public Administration Circular No. 10/2025 dated 25.03.2025, and its corresponding salary scale is Rs. 45,230 - 10x540 - 11x630 - 10x890 - 10x1,190 - Rs. 78,360. You will be entitled to the said salary with effect from 01.01.2027. Your salary will be paid in accordance with the provisions of this circular from the effective date of your appointment.
05. This position is permanent and pensionable. (Subjected to policy decisions to be taken by the Government in future regarding the pension scheme.)
06. **Roles and responsibilities of the position :**
Technology Faculty Assistant (Bio System Technology)
1. Complete responsibility and oversight of the Biosystems Technology Laboratory in the Faculty of Technology in schools.
 2. Assist in maintaining equipment stock, identify deficiencies, ordering required quantities and releasing goods for Bio System Technology.

3. Repair equipment that is in repairable condition; taking necessary steps to prevent potential damage to laboratory materials, consumables, equipment, and storage cupboards; and arranging measures to protect them from theft and minimize such occurrences.
4. Possess the full responsibility for all items in the laboratory, including chemicals, consumables, equipment, and storage cupboards, and systematically maintaining the relevant records.
5. Assist the teachers and students to conduct required experiments/tests.
6. Issue necessary materials while paying utmost attention to the safety and security of the equipment and materials.
7. Organize activities in a manner that enables the academic work of the Faculty of Technology to proceed continuously.
8. Protect students from potential damages by properly packing and storing chemicals.
9. Maintain proper coordination with supervisory officers regarding matters falling within the scope of work, and perform other duties assigned by them.

07. Qualifications :-

Qualifications to apply for the post of Technology Faculty Assistant (Engineering Technology) on a limited basis to the position holders of the Primary Service categories of the Ministry of Education, Higher Education and Vocational Education,

(a) Educational qualifications: -

Technology Faculty Assistant (Bio System technology)

Shall pass six (06) subjects at one and the same sitting at the General Certificate of Education (Ordinary Level) Examination, with credit passes for the Mother Tongue, Mathematics, Science, and one other subject.

(b) Experience:-

As at the closing date of application, candidates must have completed at least five (05) years of active and satisfactory service in a permanent post

in the Primary Service Category, in an institution belonging to the General Education sector, including National Schools, National Colleges of Education, Teacher Training Colleges, and Teacher Centers under the Ministry of Education, Higher Education and Vocational Education.

(c) Other qualifications : -

- I. Shall hold a permanent appointment in the Primary Service category under the Ministry of Education, Higher Education and Vocational Education and shall be confirmed in that appointment.
- II. Periods of service on a temporary, casual, or contract basis served prior to being permanently appointed to a post, and training periods served as a condition for permanent appointment to any post, are not been counted.
- III. Shall have completed a satisfactory period of service within the preceding 05 years to the date on which qualifications have to be completed.
- IV. Shall not have been subjected to any disciplinary punishment in accordance with the provisions specified in the Public Service Commission Circular No. 01/2020.
- V. Shall have completed the prescribed Efficiency Bar (EB) examination by the due date.
- VI. Every candidate shall possess sufficient mental and physical fitness to serve in any part of Sri Lanka and to perform the duties of the post.
- VII. A maximum age limit does not apply.

08. Examination Procedure

This examination will be conducted in Sinhala, Tamil, and English media. A candidate shall select only one medium relevant and shall answer all the prescribed question papers in the same medium. Changing the requested medium subsequently will not be permitted. The examination consists of two question papers.

09. Evaluation Methodology :

Marks

General Knowledge (Written Examination)	100	(Time 01 hour)
Intelligence Test (Written Examination)	100	(Time 01 hour)
Eligibility Assessment Interview	50	

I. General Knowledge (Time 01 hour 100 Marks)

General knowledge required to perform the duties related to the post as specified in 06 above.

II. Intelligence Test (Time 01 hour 100 Marks)

A Multiple-Choice Question (MCQ) paper designed to assess the numerical ability, logical reasoning, and general intelligence of candidates.

III. Eligibility Assessment Interview (50 Marks)

Marks will be awarded under the main fields mentioned in Paragraph 10 herein, by an interview board appointed by the Secretary to the Ministry of Education, Higher Education and Vocational Education. Qualifications considered for awarding marks shall have been completed on or before the closing date for applications. If it is revealed that false information has been deliberately included, subjected to the directives of the Public Service Commission, action will be taken against the candidates and the Head of Department who certified such applications.

To qualify for appointment through this competitive examination, candidates shall at least obtain 40 marks for each of the General Knowledge and Intelligence Test papers and pass the examination. Based on the order of merit in the written examination, a number of candidates equivalent to twice the number of vacancies to be filled will be called for the eligibility assessment interview. (The marks or the order of merit of the written examination will not be disclosed to the eligibility assessment interview board). Accordingly, the interview board will award marks based on the approved marking scheme and will also verify the basic qualifications. The final merit of each candidate will be determined based on the total aggregate of the marks scored in the written examination and the marks obtained at the eligibility assessment interview.

10. Eligibility Assessment Interview for Recruitment on a Limited Basis to the Post of Technology Faculty Assistant (Bio SystemTechnology) as per the Recruitment Procedure for Management Assistant (Non-Technical) Segment - 02 Service Category - Marking Scheme - 2025

<i>Main areas awarding marks</i>	<i>Way of awarding marks</i>	<i>Maximum Marks</i>	
01. Additional Educational Qualifications	• Distinction - 02 marks per one subject • Very Good Pass - 01 mark per one subject • Credit Pass – 0.5 marks per one subject (In addition to obtained Credit passes for mathematics, Mother Tongue, English and another subject)	10	15
i. G.C.E.(O/L)			
ii. G.C.E.(A/L)		5	
iii. Degree	Obtained a Degree by a university accepted by the University Grant Commission	15	
02. Service Experience	2 points for each additional year after 5 years	15	15

<i>Main areas awarding marks</i>	<i>Way of awarding marks</i>	<i>Maximum Marks</i>	
03. Computer Skills	A Diploma or higher certificate in Computer awarded by an institution registered in government.	3	
• If the government registration number is not mentioned on the certificate, a written document from the relevant institutions shall be obtained and submitted to certify that it has been registered in government.	Completed a Certificate Course in Computer in an institution registered in government.	2	5
04. Proficiency in a language other than the Mother Tongue and Second Language (must be confirmed by certificates)	Completion of at least a Diploma in English or another language	5	5
	Studied English or another language as a subject for G.C.E. (A/L) (If marks were given under 01, this will not be considered.)	2	
05. Contribution to the advancement of the institution	Letter of Commendations – 2.5 marks per letter • Shall be issued by the Head of the Institution the candidate is serving	5	5
	Appreciation Letters- 01 mark per letter • Shall be issued by the Head of the Institution the candidate is serving	5	
06. Skills exhibit at the interview	Personality	3	5
	Communication Skills	2	
	Language Skills	1	

(All the qualifications shall have been completed on or before the closing date of the application)

Note 1

If the government registration number of the institution that furnish the certificate has not been included in the certificate, the applicant shall obtain a written confirmation from the relevant institution to certify that it has been registered in the government mentioning the registration number.

11. Penalties for providing false information -

- I. Accurate information shall be provided with utmost care when filling out the applications. If any candidate is found to be ineligible to sit for this examination in accordance with the relevant regulations, in any instance as before or during or after the examination, his/her candidacy may be cancelled at any stage.
- II. If the information provided by a candidate is subsequently found to be incorrect, or if it is revealed that he/she has intentionally concealed any fact, he/she will not be considered for any appointment further, and shall also be subjected to have any appointment granted on account of this examination annulled, or even to be dismissed from the public service.

12. Examination Conditions :

Online application shall be completed only in English language. It will be notified *via* a short message service (SMS) to the mobile phone number or to the e-mail address used to access the system to note whether the soft copy submitted online by the applicant has been accepted or rejected by the Department as a valid application. Before completing the online application, download the instruction sheet prepared for applying for the examination. Follow those instructions accurately when filling out the application. Any amendment made to the application after obtaining a printed copy of it will not be considered a valid amendment. Incomplete applications will be rejected without prior notice.

13. The examination fee is Rs. 600.00. The examination fee should be paid only under the following fee payment methods provided in the online system :-

- (a) By any Bank Credit Card;
- (b) By any Bank Debit Card with the facility of Internet Transactions;
- (c) Bank of Ceylon Online Banking Method/ Flex App of Bank of Ceylon;
- (d) By any Branch of the Bank of Ceylon.

Note: - Instructions on how to make payments using the above methods are published on the website under the technical instructions related to the exam.

14. Receipt of payments will be notified *via* a short message service (SMS) or an email message. The full amount for the examination fee shall be paid, and applications with underpayments or overpayments of examination fees will be rejected. The Department of Examinations, Sri Lanka is not responsible for any errors occurring when paying examination fees through the aforementioned payment methods.
15. The fee paid for the examination will not be refunded under any circumstances or transferred for any other examination.
16. Any adverse consequences resulting from delaying the submission of applications till the closing date of application shall be borne by the applicant.
17. On the presumption that only those who possess the qualifications specified in the *Gazette* notification have applied, the Commissioner General of Examinations will issue admission cards only via online to the applicants who have paid the prescribed examination fee on or before the closing date of applications and have duly submitted their correctly completed applications along with the relevant receipt. Immediately after the examination admission cards are issued, the Department of Examinations, Sri Lanka will notify that to the applicants via a web notification or a short message service (SMS). If there is any candidate who has not received their admission card, they must inquire from the Institutional Examinations Organizing Branch of the Department of Examinations, Sri Lanka as stated in the notice. When making such an inquiry, it will be most effective to forward a letter of request to the email address specified in the web notification, clearly stating the name of the examination applied for, the full name of the applicant, National Identity

Card (NIC) number, and correct address. In doing so, it will be useful to keep a photocopy of the completed application form and a photocopy of the examination fee payment receipt to verify any information requested by the Department of Examinations. The admission card must be checked thoroughly, and if there are any amendments to be made, the Department of Examinations must be contacted well in advance to have the relevant corrections made in accordance with the application form. Requests for amendments made at the examination hall or during the interview will not be considered.

18. The signature of the applicant on the admission card for the examination shall be certified by the Head of the Institution or an officer authorized by him/her.
19. Once the appointing authority has notified a suitable date to release the results, the Department of Examinations, Sri Lanka will take steps either to post a results sheet indicating the marks obtained for each subject / the total marks to all candidates who sat for the examination, or to release the results *via* the www.results.exams.gov.lk website. The decision of the Commissioner General of Examinations regarding the examination results shall be final.

20. Admission to the examination :

- (a) Candidates sitting for the examination must present their admission card, with their signature duly certified, to the Supervisor of the Examination Centre on the very first day they appear at the examination hall. Any candidate who fails to present such an admission card will not be permitted to sit for the examination.
- (b) A candidate must sit for the examination at the examination hall assigned to him/her. A set of rules and regulations to be followed by every candidate is published at the beginning of this *Gazette*.

Note: The issuance of an examination admission card to a candidate shall not be considered as an acceptance that he or she has fulfilled the qualifications to sit for the examination.

Identity of the candidates :

Candidates sitting for the examination shall prove their identity to the satisfaction of the Supervisor for every subject they appear for in the examination hall. Any of the following documents will be accepted for this purpose:-

- I. National Identity Card ;
- II. Valid Passport ;
- III. Valid Sri Lankan Driving License.

Candidates shall enter the examination hall without covering their face and ears so that their identity can be verified and it can be confirmed that they are not wearing any electronic communication devices. Applicants who do not agree to this will not be admitted to the examination hall. Furthermore, they must remain without covering their face and ears from the moment they enter the examination hall until the examination concludes and they leave the examination hall.

- 22. In an instance of any inconsistency or discrepancy between the language texts of this notice published in Sinhala, Tamil, and English media, action will be taken according to the Sinhala medium notice.

NALAKA KALUWEWE,
Secretary.

Ministry of Education, Higher Education and Vocational
Education
“Isurupaya”,
Battaramulla.
On 21st of July, 2026.

07-499/1