

Ministry of Agriculture, Livestock, Lands and Irrigation
CENTRAL ENGINEERING CONSULTANCY BUREAU (CECB)
VACANCIES

Central Engineering Consultancy Bureau, a premier engineering consultancy organization at the forefront of infrastructure development in the country with wide range of expertise in different disciplines, invite applications from citizens of Sri Lanka for the below mentioned posts on Contract Basis.

No	Post	Required Qualifications & Experience	Job Description
01	Engineer (Civil / Mechanical)	Any one of the following from A or B. A. A four year Degree in Engineering in the field of Civil / Mechanical recognized by the University Grants Commission (UGC), Sri Lanka and recognized by the Institution of Engineers - Sri Lanka (IESL) and the Engineering Council of Sri Lanka (ECSL) for admission to the Class of Associate Membership of IESL. B. Any other Degree / qualification in the relevant field, specified in above “A” recognized by the Institution of Engineers - Sri Lanka (IESL) recognized by the University Grants Commission (UGC), Sri Lanka as equivalent to a four year B.Sc Degree in Engineering and the Engineering Council of Sri Lanka (ECSL) for admission to the Class of Associate Membership of IESL. (Experience in Design of Bridges / Foundations / Port & Coastal Structures / Building Services Engineering / Construction Supervision of Building Works (Multi-Storied Building) including Piling will be an added advantage)	1. Responsible for carrying out, coordinating (with other disciplines, internal and external parties), supervising and guiding staff in, i. Engineering studies, investigations, testing (in-situ / laboratory) and surveying. ii. Designs, planning, construction, fabrications, installations, supervision and quality assurance of engineering works based on standards, drawings, specifications and industrial norms and green technology. iii. Project management and construction management functions. iv. Operations and maintenance of engineering works. v. Physical and financial progress monitoring and controlling of engineering works. vi. Preparation and / or checking of engineering drawings, schedules and reports, cost estimates and Bill of Quantities. 2. Assisting the Senior Management in carrying out managerial functions as required in project activities and administration. 3. Supervising, guiding, training and ensuring Continuous Professional Development (CPD) of junior engineers and other technical staff. 4. Any other duties assigned by the supervising officers.
02	Quantity Surveyor	Any one of the following from A to C. A. Four year Degree in Quantity Surveying from the University of Moratuwa. B. Any other Degree / qualification in the field of Quantity Surveying recognized by the University Grants Commission (UGC), Sri Lanka and recognized by the Institute of Quantity Surveyors Sri Lanka (IQSSL) for admission to the Class of Graduate Membership / Higher Level of Membership of the Institute of Quantity Surveyors Sri Lanka (IQSSL). C. Associate membership of the Institute of Quantity Surveyors Sri Lanka (IQSSL) obtained through the Technical Membership path.	1. Responsible for carrying out, coordinating and assisting (with other disciplines, internal and external parties), supervising and guiding staff in, i. Preparation of preliminary cost estimates, cost plans, Bills of Quantities, Schedule of Rates and Engineer’s estimates. ii. Preparation of cost analysis and maintaining the cost data bases. iii. Checking / preparation of work measurements, quantity certifications, contractor’s Interim / final statements and claims and assisting in making recommendations for claim evaluations. iv. Valuation / preparation of variation accounts. v. Preparation of cash flow statements, material reconciliation statements. vi. Procurement activities. vii. Preparation of procurement documents and contract documents. viii. Cost monitoring / controlling and cost reporting works of construction projects. ix. Other contract management activities 2. Assisting the Senior Management in carrying out managerial functions as required in project activities and administration. 3. Supervising, guiding, training and ensuring Continuous Professional Development (CPD) of junior Quantity Surveyors and other technical staff. 4. Any other duties assigned by the supervising officers.

No	Post	Required Qualifications & Experience	Job Description
03	Accountant	Any one of the following from A or B. A. Four year Degree in Accountancy / Finance recognized by the University Grants Commission (UGC), Sri Lanka. And Having passed the Intermediate Examination of the Institute of Chartered Accountants of Sri Lanka (CASL) / any other commonwealth country recognized by the Institute of Chartered Accountants of Sri Lanka (CASL) / Chartered Institute of Management Accountants, UK (CIMA) / Association of Chartered Certified Accountants, UK (ACCA). With A minimum of five (05) years’ post qualifying relevant experience in Public Service / Corporation / Statutory Board / Institution or recognized Non-state Institution. B. Passed Finalist of the Institute of Chartered Accountants of Sri Lanka (CASL) / any other commonwealth country recognized by the Institute of Chartered Accountants of Sri Lanka (CASL) / Chartered Institute of Management Accountants, UK (CIMA) / Association of Chartered Certified Accountants, UK (ACCA). With A minimum of one (01) year post qualifying relevant experience in Public Service / Corporation / Statutory Board / Institution or recognized Non-state Institution.	1. Responsible for carrying out, coordinating (with other disciplines and internal and external parties), supervising and guiding staff in, i. All accounting functions according to relevant regulations and rules and as per direction of supervisory officer/s. ii. Preparation of periodic financial statements, interpreting results and advising management as appropriate. iii. Effective management of Bureau funds and other resources. iv. Cash forecasting, assisting and coordinating the preparation of Budgets and monitoring of actual performance against Budgets. v. All accounting functions and liaising with Managers in other Divisions / Sections / Units to achieve Organizational Goals. vi. Necessary guidance to the Senior Management on effective utilization of Bureau funds and other resources, and liaising with Banks, State Institutions, clients, contractors, suppliers and other relevant parties on financial matters and also negotiating with Banks to arrange suitable fiancés and other facilities required by the Bureau. vii. Continuous evaluation of all activities of accounting staff appraising the performance and motivating them and uplifting their performance levels. viii. Organizing training programmes for Accountants and other Accounting Staff. ix. Acquisition of latest financial and accounting knowledge and dissemination of same to subordinates. x. Preparation of overall Budget of the relevant divisions / sections / units under the direction of Supervising Officers. 2. Assisting the Senior Management in carrying out managerial functions as required in project activities and administration. 3. Supervising, Guiding, Training and ensuring Continuous Professional Development (CPD) of junior staff and other staff. 4. Any other duties assigned by the supervising officers.
04	Engineering Assistant	Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 6 in the field of Civil issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission (TVEC). (Experience in Construction Supervision of Building Works (Multi-Storied Building) including Piling will be an added advantage)	1. Setting out work sites. 2. Surveying and levelling. 3. Preparation of bills of quantities. 4. Checking contractors’ claims. 5. Preparation of estimates and work measurements. 6. Design of minor works. 7. Assist in procurement process. 8. Quality control, maintenance records, progress monitoring and reporting. 9. Supervision of site staff and construction works. 10. Guiding subordinate technical staff. 11. Any other duties assigned by the supervising officers.
05	Technical Assistant (Civil)	Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 5 in the field of Civil issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission (TVEC).	1. Attending to surveying, levelling, and setting out works. 2. Supervision of construction and Installation works. 3. Preparation of estimates and bills of quantities. 4. Taking / checking / measurements, contractors’ bills / invoices, claims etc. 5. Preparation of measurement sheets, invoices, claims etc. 6. Performing of laboratory and field tests and preparation of reports. 7. Assist testing and commissioning of works / installations. 8. Any other duties assigned by the supervising officers.

No	Post	Required Qualifications & Experience	Job Description
06	Technical Assistant (QS)	Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 5 in the field of Quantity Surveying issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission (TVEC).	1. Assist in preparing Bill of Quantities, cost estimates and procurement documents. 2. Taking site measurements and taking off quantities. 3. Assist in preparing interim payment certificates and final accounts. 4. Maintaining site records and project records. 5. Assist in evaluation variations and claims. 6. Assist in other contract management activities. 7. Any other duties assigned by the supervising officers.
07	Draughtsman	Any one of the following A or B. A. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 5 in the field of Drafting Technology / Engineering Draughtsmanship issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission (TVEC). B. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 4 in the field of Drafting Technology / Engineering Draughtsmanship issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission (TVEC). And A minimum of Five (05) years’ post qualifying relevant experience in a Public Service / Corporation / Statutory Board / Institution or recognized Non-state Institution.	1. Attending to draughting work (both manual and Computer Aided Draughting (CAD) including preparation of engineering / architectural drawings, survey plans, bill of quantities (BOQ) in accordance with Bureau standards, code of practices etc., as directed by the supervising officer. 2. Developing and modifying 2D and 3D models using Revit, AutoCAD and other approved software. 3. Preparation of As-built drawings and measured drawings using site records including taking site measurements. 4. Acquisition, dissemination of knowledge on new software and techniques related to drafting. 5. Supervising, guiding and training of junior draughtsmen. 6. Systematic maintenance of both hard and soft copies of drawings in the respective units for easy retrieval. 7. Any other duties assigned by the supervising officers.

Salary & Other Benefits : I. Selected applicants will be placed on a suitable salary point depending on qualifications and experience as per the MSD Circular 01/2025.

II. Contribution of 12% and 3% of salary to the Employees Provident Fund and Employees Trust Fund respectively by the Bureau.

Method of Selection : Selections will be made on the order of merit determined by an Interview Panel.

❖ The Officers to be selected to serve on contract basis are not eligible to claim any permanent appointment in the Bureau.

The covering letter and CV, along with copies of certificates should be sent under Registered Cover addressed to the **Manager (Administration / HR), Central Engineering Consultancy Bureau, No. 415, Bauddhaloka Mawatha, Colombo 07** (applied post should be written at the top left hand corner of the envelope) to reach on or before **31.08.2026**.

Those who do not possess the required qualifications and experience as at the closing date will not be eligible to apply for these posts. Any application not meeting the required qualifications, experience, not attach the copies of relevant Educational certificates, Professional certificates & Service letters and received after the deadline will be rejected without any notice.

Chairman
CENTRAL ENGINEERING CONSULTANCY BUREAU