

## MINISTRY OF ENVIRONMENT

### **Recruitment on limited basis for the post of Cost Conservation Guard Grade III of the Management Assistant Non-Technical, Group 2 Service Category, of the Department of Coast Conservation and Coastal Resources Management - 2026**

APPLICATIONS are called from both male / female candidates in the Department of Coast Conservation and Coastal Resources Management who are possessing the following qualifications for the recruitment of 09 positions for the post of Coast Conservation Guard Grade III of the Management Assistant Non-Technical - Group 2 Service Category on a limited basis in the Department of Coast Conservation and Coastal Resources Management.

#### **02. Qualifications to be fulfilled :**

##### **(I) Educational Qualifications :**

Having passed 06 subjects with two Distinctions for two subjects out of Sinhala / Tamil / English Language and Mathematics in the General Certificate of Education (Ordinary Level) Examination in one sitting.

##### **(II) Experience :**

With the above qualifications, should have completed permanent and active period of service in the preceding 05 years in a post of Primary Grade Non-Technical or Semi Technical in the Department of Coast Conservation and Coastal Resource Management on the due date. Should have been confirmed in the appointment of the relevant post,

##### **Note**

A service periods served before permanently appointed to any post or a period of training served as a condition for permanently appointment to any post will not be calculated to be qualified for the above period of five years. Similarly, periods of service served on temporary / casual positions before permanently appointed to any post will also not be calculated to be qualified for the above period of five years.

##### **(III) Professional Qualifications :** Not applicable.

##### **(IV) Physical qualifications**

Every candidate Must serve in any part of the island and should be in good physically and mentally fit to be performed the duties of the position.

##### **(V) Other :**

- (a) Candidates must be of excellent character.
- (b) Having being completed satisfactory period of service, having being earned salary increments and having being demonstrated satisfactory level of performance or above within the preceding five years

##### **(VI) Age :** Not applicable

##### **Salary Scale :-**

**03.**

In accordance with the Public Administration Circular No. 10/2025 dated 25.03.2025 monthly salary scale is: Rs. 45,230 - 10x540 - 11x630 - 10x890 - 10x1190 – Rs. 78,360/=.

##### **General Terms and Service Conditions of the**

##### **04. Employment :**

- (a) The post of the officers who are qualified for the appointment to Coast Guard Grade III is permanent. Pensionable. (Subject to the policy decisions taken by the Government on the pension scheme)
- (b) Appointment is subject to a Probationary period of three years.
- (c) The first efficiency bar test must be passed within three (03) years after the appointment to the post.
- (d) The relevant language proficiency should be acquired as per the Public Administration Circular 01/2014 and incidental circulars thereof.
- (e) The officers selected must be prepared to serve in any part of the Island.
- (f) Since the vacancies for these posts are available only in the Regional Offices of the Department of Coast Conservation and Coastal Resources Management located in the Northern Province and Eastern Province, the officers selected for this post will be attached only to the vacancies available in the following Regional Offices of the Department of Coast Conservation and Coastal Resources Management. The Director General of the Department of Coast Conservation and Coastal Resources Management reserves the right to determine and change the Regional Office to which the selected officers will be attached and the number of officers to be attached.

| <i>Serial No.</i>                       | <i>Regional Officers of which the post of Coast Conservation Guard vacancies is available</i> | <i>Number of officers expected to be attached</i> |
|-----------------------------------------|-----------------------------------------------------------------------------------------------|---------------------------------------------------|
| 01                                      | Jaffna Regional Office                                                                        | 03                                                |
| 02                                      | Trincomalee Regional Office                                                                   | 02                                                |
| 03                                      | Ampara Regional Office                                                                        | 02                                                |
| 04                                      | Batticaloa Regional Office                                                                    | 02                                                |
| Total number of officers to be attached |                                                                                               | 09                                                |

#### 05. Method of Selection for Posts :-

Applicants who have fulfilled all the eligibility requirements for this post as at the closing date of the receipt of applications will be recruited for the number of vacancies available, based on the merit of the total marks obtained after undergoing a structured interview.

Marks will be awarded as follows for the structured interview.

| <i>Serial No.</i> | <i>Main headings to which marks are awarded</i>        | <i>Maximum number of Marks</i> |
|-------------------|--------------------------------------------------------|--------------------------------|
| 01                | Additional educational and Professional qualifications | 60                             |
| 02                | Experience                                             | 15                             |
| 03                | English Language Proficiency                           | 20                             |
| 04                | Skills demonstrated in the structured interview        | 05                             |
| Total             |                                                        | 100                            |

#### 06. Method of making applications

The application forms prepared in accordance with model application form attached to this notice should be sent on registered post or hand delivered to be reached to the address of Director General, Department of Coast Conservation and Coastal Resources Management, P.O. Box 556, New Secretariat Office, Maligawatta, Colombo 10 on the last date of the closing date of applications that is, on **03.08.2026** or before. The words "**Recruitment or the post of Coast Conservation Guard Grade III on a limited basis**" should be clearly mentioned on the top left-hand corner of the envelope. The applications that do not conform to the model application form and applications with incomplete information will be rejected without notice. (It may be useful to keep a photocopy of the application form).

#### 07. Documents regarding Qualifications :-

- Applicants who are eligible for calling of the interview should be proved their suitability by producing documentary evidence
- The originals of the following documents are required at the interview.
  - Certificate of Birth
  - Certificates confirming educational and professional qualifications
  - National Identity Card or the valid driving license
  - Recent Grama Niladhari Certificate
  - Two Character certificates
  - Other relevant certificates

#### 8. Providing false information

If any information provided by a candidate in his / her application is found to be false or incorrect before recruitment, his or her candidature will be cancelled. If such false or incorrect information is found to be false after recruitment, his or her will be dismissed from government service subject to the relevant legal proceedings.

- If there is any relevant matter that was not described in these regulations that will be decide at the discretion of the Director General of the Department of Coast Conservation and Coastal Resources Management.
- In the event of any inconsistency between the Sinhala, Tamil and English language Media notices, the Sinhala media notice shall prevail.

**Prof. P. B. TERNEY PRADEEP KUMARA,**  
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Post Box 556,  
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23.06.2026.