



# THE OPEN UNIVERSITY OF SRI LANKA

## Puttalam Study Centre

### Post of Project Assistant (On Contract)

Applications will be entertained from suitably qualified persons for the above post.

#### Qualifications:

- A bachelor's degree from a recognized University
- Ability to handle administrative and academic program coordination
- Possess sound knowledge in Computer Literacy
- Very good communication skills

**Preference will be given to those who are from Puttalam District**

#### Duration of the appointment:

Appointments will be made initially for six months and extendable up to four years based on performance.

#### Remuneration:

Fixed monthly allowance of Rs. 40,000.00 (Inclusive of COL allowance) and will be entitled to EPF and ETF.

Suitably qualified candidates are invited to **apply with a CV through email: [adput@ou.ac.lk](mailto:adput@ou.ac.lk) on or before 09<sup>th</sup> July 2026**. The subject of the email should be "Application for the Post of Project Assistant"

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

**Inquiries:** Centre Manager, Puttalam Study Centre. 032-2266822

Acting Registrar

The Open University of Sri Lanka.

Date: 2026.06.27