



# Ceylon Petroleum Storage Terminals Limited

Kolonnawa

## V A C A N C Y

We are a common user facility with two main installations and an island-wide network of bulk storage locations, providing services to Ceylon Petroleum Corporation, Lanka Indian Oil Company, Sinopec Sri Lanka, RM Parks & other business partners in the downstream petroleum.

### **ASSISTANT MANAGER – IS AUDIT, GRADE A-5** (Permanent Basis)

#### **Qualifications & Experience required**

1. A Bachelor's Degree in a relevant or related field which is recognized by the UGC.  
AND
2. Full professional qualification of ICASL/ACCA/CIMA with a minimum of four (4) years post qualifying experience in a government/semi government or a commercial establishment

#### **Common Requirement**

Certified Information Systems Auditor (CISA) offered by ISACA (International Professional Association) or Diploma in Information Systems Security, Control & Audit) DISSCA offered by Chartered Institute of Accountancy Sri Lanka in collaboration with ICAI (India) or a similar qualification.

AND

Three (3) years of experience in ERP-SAP.

#### **Scope of work**

##### **Information Systems (IS) Audit Support**

- Plan and conduct audits of information systems, applications, and IT infrastructure to evaluate the adequacy and effectiveness of IT controls.
- Review IT general controls including system access management, password controls, change management, and disaster recovery procedures.
- Assess system configurations, data security, and reliability of system-generated reports used for operational and financial decision-making.
- Evaluate IT governance practices and compliance with organizational policies and regulatory requirements.

##### **IS Perspective in Operational Audits**

- Evaluate automated controls embedded in operational systems and applications.
- Review system workflows, authorization controls, and automated validations within operational processes.
- Analyze system data to identify inefficiencies, anomalies, or control weaknesses in operational activities.
- Assess the adequacy of system-based monitoring and reporting mechanisms supporting operational Management.

### **IS Perspective in Financial Audits**

- Evaluate IT controls supporting financial reporting systems including ERP modules, financial applications, and interfaces.
- Assess system-based controls related to financial transactions such as automated approvals, data integrity checks, and audit trails.
- Review system-generated financial reports to ensure completeness, accuracy, and reliability of financial information.
- Conduct data analytics on financial transactions to detect unusual patterns, duplicate transactions, or control exceptions.

### **Risk Assessment & Internal Control Review**

- Identify IT-related risks and evaluate the adequacy of system-based controls mitigating such risks.
- Support the development and implementation of risk-based internal audit plans incorporating IT and data risks.

### **Audit Planning, Execution & Reporting**

- Prepare audit programs focusing on IT controls and system-based processes.
- Perform audit testing using system queries, data extraction, and analytical tools where necessary
- Document audit findings and prepare audit reports highlighting control weaknesses and recommendations for improvement.

### **Follow-up Reviews**

- Monitor implementation of audit recommendations related to IT systems and automated controls.
- Conduct follow-up reviews to ensure corrective actions are implemented effectively.

\* **Note:** Should have proficiency in English Language.

**Age limit** : Less than 45 Years.

### **Please note :**

This age limit is not applicable for the employees who are presently in the service in Government or Semi-Government Organizations and they should be able to produce the consent letter of the Head of the Department concerned.

**Salary scale** : Rs.198,625 – 5 x 2,650: 10 x 3,490 – 246,775

**Fringe Benefits:** Applicable Allowances, Medical Insurance Cover, Personal Loan facilities & Applicable bonuses.

The Company will contribute 15% of the salary towards the EPF whilst the employee will have to contribute 10% for the same. The Company will also contribute 3% of the salary towards the ETF. Selected candidate will be placed on probation for a period of three years from the date of assumption of duties.

Qualified applicants who wish to apply for this post are requested to furnish their details in the Microsoft Form herein [Application - Assistant Manager - IS Audit \(Grade A-5\) \(Page 1 of 6\)](#) and submit to reach us on or before 15.06.2026.

1. The required qualifications must be fulfilled by the closing date of the application and he/she should be able to produce the relevant certificates when requested.
2. CPSTL has the right to call only the shortlisted candidates based on the relevancy of the Degree, experience or any other suitable criteria.
3. If required, a selection test would be held to further filter the number of candidates.
4. Applications with inaccurate or incomprehensive information will be rejected.

Managing Director  
**Ceylon Petroleum Storage Terminals Limited (CPSTL)**  
Oil Installation, Kolonnawa.  
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