



UNIVERSITY OF COLOMBO, SRI LANKA

**POST OF COURSE MANAGER (ON CONTRACT)
DEPARTMENT OF MEDICAL EDUCATION
FACULTY OF MEDICINE**

VACANCY

The Faculty of Medicine, University of Colombo, calling applications from suitably qualified candidates for the above vacancy.

This is a contract position responsible for coordinating the Diploma in Paramedical Sciences for Emergency Medical Technician (1990 Suwasariya). Initially the appointment shall be for a period of six (06) months. The positions may be renewed for a maximum of another eighteen (18) months based on performance and need, during the period of the operation.

No of Vacancy - 01

Required Qualifications:

(I) A Degree from a recognized University.

Preference will be given to the candidate who possess;

- Prior experience in university course, project, curriculum mapping and Learning Management System (LMS) Administration and coordination.
- Prior experience Organizing health profession education activities including seminars, workshops and hybrid conferences.
- Prior experience in engaging in collaborative activities with academic organizations.
- Excellent verbal and written communication skills in English and strong IT proficiency including Microsoft Office, Moodle, Email and Internet applications and proficiency in AI tools and platforms.
- Experience in Grant applications and journal management would be an added advantage.

SALARY AND OTHER CONDITIONS OF APPOINTMENT:

1. POST – COURSE MANAGER (ON CONTRACT)

a) Salary

Basic Salary - Rs: 47,678.26/= p.m. plus cost of living allowance and applicable EPF and ETF will be paid. (as at 01-01-2025)

The appointment will be on time-specific contract for a period of six months or one year, which may be extended at the discretion of the Council of the University of Colombo.

GENERAL CONDITIONS

Please send your self-prepared application, along with copies of relevant educational certificates (with transcripts), professional, extracurricular, and service certificates, via email to (director@medarc.cmb.ac.lk) **on or before 09-06-2026.**

Please check the University website (www.cmb.ac.lk) and (med.cmb.ac.lk).

Applications received after the closing date will not be considered. Incomplete applications will be rejected.

Registrar

University of Colombo
94, Cumaratunga Munidasa Mawatha
Colombo 3

26th May 2026