



POSTGRADUATE INSTITUTE OF MEDICINE
University Of Colombo, Sri Lanka



POST OF MANAGEMENT ASSISTANT

Applications are invited from individuals who have fulfilled the qualifications for the following position that are vacant at the Postgraduate Institute of Medicine of the University of Colombo.

Duly completed applications should be forwarded with copies of relevant certificates to the email address recruitment@pgim.cmb.ac.lk to receive on or before 15.05.2026. Please ensure that the position applying for is clearly indicated on the subject of the email.

Application form and further details can be obtained from the website of the Postgraduate Institute of Medicine (<https://pgim.cmb.ac.lk>). Only applications submitted in the prescribed form will be considered.

Incomplete applications or those lacking required details, including certified photocopies of certificates verifying qualifications and experience, will be rejected. Late submissions will not be accepted and rejected applications will not be reconsidered under any circumstance.

This is an assignment basis position. Initially, the appointment shall be for a period of 03 (Three) months. The positions may be renewed for a maximum of another 21 months based on performance and need during the period of the operation.

NO OF VACANCIES: 04

Qualifications:

1. Should have passed the G.C.E.(O/L) Examination in six (06) subjects at one sitting with Credit pass in :-
 - Sinhala Language /Tamil Language
 - English Language/English Literature
 - MathematicsAND
2. Should have passed in all subjects at G.C.E.(A/L) Examination (except the Common General Paper) at one sitting. (Passing in 3 subjects under the old syllabus at one sitting would be sufficient for this purpose.)
3. Preference will be given to those who pass the following
 - a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.AND
 - b) Two years of experience in the use of computer application packages.

Gross Salary – Rs 82,565.00 (including the cost of living and other approved allowances as per the Commission Circular No. 02/2025 dated 01st April 2025)

Selection : By Written Test of the following subjects, Practical Test, and Interview

- Knowledge in Sinhala/Tamil & English Language
- Intelligent quotient and General Knowledge
- Computer Literacy

Age : Should be not less than 18 years and not more than 30 years of age on the closing date of applications.

Note : Should be a citizen of Sri Lanka
Should be of good character
Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
Should be of excellent moral character.

Only candidates who have fulfilled the prescribed eligibility requirements will be permitted to sit for the above examination.

The PGIM reserves the right to select the appropriate candidates.

**Director,
Postgraduate Institute of Medicine,
No. 160, Prof. Nandadasa Kodagoda Mawatha,
Colombo 07.
22.04.2026**