



# UNIVERSITY OF RUHUNA

## VACANCIES

Applications are invited from suitably qualified candidates for the following posts at this University up to **05.05.2026**.

### 01. Senior Assistant Registrar (Legal & Documentation)

#### Qualifications:

- i. An Attorney-at-Law with a Bachelor's Degree in Law from a Recognized University /HEI with a minimum of five (05) years of post-qualifying experience in court work, legal work and drafting legal documentations in a state or reputed private sector organization.

OR

- ii. An Attorney-at-Law with a minimum of ten (10) years of post-qualifying experience in Court Work, legal work and drafting legal documentations in a state or reputed private sector organization.

**Note - 'Experience' means the experience gained in handling court works/Legal work and drafting legal documents in the executive capacity in a State or Reputed Private Sector Organization.**

**Method of Recruitment:** Selection by a structured interview

**Salary Scale:** U EX 2(II) – Rs. 113,690– 8 x 2,400; 8x2,940- 156,410 p.m. (From 01.01.2027)

### 02. Instructor in English (Grade III)

#### Qualifications:

- (i) A Special Degree in English

OR

- (ii) A General Degree with English Language as a subject.

OR

- (iii) A Special/General Degree with a Diploma in English of not less than 18 months duration obtained from a University or UGC recognized other Higher Educational Institution.

OR

- (iv) The Postgraduate Diploma/Masters in Teaching of English as Second Language from the University of Colombo/Open University of Sri Lanka or an equivalent qualification of not less than one year duration obtained from a University or UGC recognized other Higher Educational Institution.

OR

- (v) The Trained Teachers' Certificate in English with at least 03 years experience after training.

OR

(vi) The specialist English Trained Teachers' Certificate with at least 03 years experience after training.

OR

(vii) National Diploma in Teaching English as a Second Language offered by the College of Education with at least 03 years post qualifying experience in teaching English.

OR

(viii) Higher National Diploma in English of not less than 2 years duration offered by the Sri Lanka Institute of Advanced Technological Education (SLIATE) with at least 03 years post qualifying experience in teaching English

**Method of Recruitment:** Selection by written test and interview

**Age:** Not more than 60 years of age on the closing date of application

**Salary Scale:** U-AS 1(II) – Rs. 81,285-19x1240-104,845 p.m. (From 01.01.2027)

### **03. Pharmacist (Lower Grade)**

**Qualifications:**

Certificate of competence as a qualified Pharmacist recognized by the Sri Lanka Medical Council.

**Method of Recruitment:** Selection by a structured interview

**Age:** Not more than 45 years

**Salary Scale:** U-MT 1 (III) Rs. 51,095 – 7 x 540; 10 x 640 – 60,575 p.m. (From 01.01.2027)

### **04. Public Health Inspector (Grade III)**

**Qualifications:**

Should have passed the Public Health Inspectors Examination conducted by the Department of Health.

**Method of Recruitment:** Selection by structured interview

**Age:** Not more than 45 years

**Salary Scale:** U-MT 1 (III) Rs. 51,095 – 7 x 540; 10 x 640 – 60,575 p.m. (From 01.01.2027)

### **05. Technical Officer (Grade II Segment “B”)**

**Qualifications:**

i. Three (03) G.C.E. A/L (Advanced Level) passes in science subjects in one sitting; subject combination(s) to be decided by the faculty concerned upon the recommendation of the Department.

AND

ii. Passed a skill-oriented formal programme of training relevant to the post of at least one year (full-time) duration or equivalent. The acceptability of the training programme for this purpose shall be judged by the faculty concerned.

**Note:** - Appointment under “Segment B” of the technical Officer’s service will be made as “Trainee Technical Officer” for a period of 03 years on a fixed salary of Rs. 51,095 + (other allowances) . At the conclusion of training those who have gained competence in Laboratory techniques, including maintenance of inventories and ability to type in English will be confirmed and appointment made to permanent post of Technical Officer Grade II – Segment “B”.

**Preference will be given to those who possess the following:**

Should be registered as a Medical Laboratory Technologist (MLT) with the Sri Lanka Medical Council (SLMC).

**Age:** Should be not more than 45years of age on the closing date of application.

**Salary Method:** U-MT 1 (III) Rs. 51,095 – 7 x 540; 10 x 640 – 60,575 p.m. (From 01.01.2027)

**Method of Recruitment:** By Practical test and interview.

## **06. Management Assistant (Store-Keeping) (Grade III)**

**Qualifications:**

i. Should have passed the G.C.E.(O/L) Examination in six (06) subjects at one sitting with credit passes in: -

- i. Sinhala Language/ Tamil Language
- ii. English Language/ English Literature
- iii. Mathematics

AND

ii. Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General paper) at one sitting.

**Post Specific Qualifications.**

One year experience in Store-keeping and/or a pass in the subject of Commerce at the G.C.E. (Ordinary Level) Examination or in the subject of Accountancy at the G.C.E. (Advanced Level) Examination.

**Preference will be given to those who possess the following:**

(a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

AND

(b) Two years of experience in the use of computer application packages

**Note:** A Security Deposit to be furnished as determined by the UGC/ Higher Educational Institution.

**Age:** Should be not less than 18 years and not more than 30 years of age on the closing date of application.

**Salary Scale:** U-MN 1 (III) Rs 49,475-17×540 – 58,655 p.m. (From 01.01.2027)

**Method of Recruitment:** Selection by written Examination and an Interview.

## **07. Driver (Grade III)**

### **Qualifications:**

- i. Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two (02) credit passes in not more than two sittings.

AND

- ii. Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years' experience in driving after obtaining the driving license.

**Age:** Should be not less than 18 and not more than 45 years of age on the closing date of application

**Salary Scale:** UPL 3 (III) – Rs. 48,005 – 16 X 490; 55,845 p.m. (From 01.01.2027)

**Method of Recruitment:** By Trade Test and structured interview

## **08. Plumber (Grade III)**

### **Qualifications:**

- i. Having obtained a Proficiency Certificate not below than the National Vocational Qualification (NVQ) Level 4 issued by a Technical/ Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of above post.

**Age:** Should be not less than 18 and not more than 45 years of age on the closing date of application

**Salary Scale:** UPL 3 (III) –Rs 48,005 – 16 X 490; 55,845 p.m. (From 01.01.2027)

**Method of Recruitment:** By Trade Test and structured interview

## **09. Mechanic (Grade III)**

### **Qualifications:**

- i. Having obtained a Proficiency Certificate not below than the National Vocational Qualification (NVQ) Level 4 issued by a Technical/ Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of above post.

**Age:** Should be not less than 18 and not more than 45 years of age on the closing date of application

**Salary Scale:** UPL 3 (III) –Rs 48,005 – 16 X 490; 55,845 p.m. (From 01.01.2027)

**Method of Recruitment:** By Trade Test and structured interview

## 10. Tractor Operator (Grade III)

### Qualifications

- i. Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two (02) credit passes in not more than two sittings and having obtained a proficiency certificate not below than the National Vocational Qualifications (NVQ) Level 2 or 3, issued by a Technical/Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of above post.

OR

- ii. Should have passed the G.C.E. (O/L) Examination in six (06) subjects. with at least two (02) credit passes in not more than two sittings and one (01) year working experience in a relevant field with industrial skills.

AND

- iii. Minimum Height 5 feet 2 ½ inches.

AND

- iv. Should possess a good knowledge of Highway Codes and must be physically fit for duty during the day and night and must have a good eye sight.

AND

- v. Possess a Certificate of competence of Motor Traffic to drive all heavy vehicle and three years driving experience.

**Age:** Should be not less than 18 and not more than 45 years of age on the closing date of application

**Salary Scale:** UPL 2 (III) –Rs 44,575 – 16 X 490;52,415 p.m. (From 01.01.2027)

**Recruitment:** By Trade Test and structured interview

### COMMON QUALIFICATION

#### Every Applicant.

- Should be a citizen of Sri Lanka.
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Should be of excellent moral character.

#### Note:

- The selected candidates will be required to contribute 10% of their earnings to the University Provident Fund. In addition, the University will contribute 15% of the earnings to the University Provident Fund and 8% to the University Pension Fund. Furthermore, a contribution of 3% will be made by the University to the Employees' Trust Fund.
- In addition, other allowances approved by the government will be paid, and the salary will be paid in accordance with the guidelines stipulated in Management Services Circular No. 6/2025 and University Grants Commission Circular No. 2/2025(i)

## **APPLICATIONS & PARTICULARS**

- Applications will be accepted exclusively through the online submission portal at [application.ruh.ac.lk](http://application.ruh.ac.lk).
- Applicants are requested to submit their applications, along with certified copies of all relevant certificates, should be submitted through the web portal on or before **05.05.2026**.

## **SPECIAL NOTE**

- A candidate applying for more than one position should mark all the positions applied for at once and submit only one application through the online submission system.
- Please use reference number when you need clarify any information regarding your submitted application.
- Only applicants who are employed in a university system / Government Department / State Corporation / Statutory Board should submit their applications online. Thereafter, the downloaded application should be forwarded through the Head of their Institution by Registered Post to the Deputy Registrar, Non-Academic Establishments Division, University of Ruhuna.
- Appointments will be made on probation for a period of three (03) years.
- The University reserves the right to shortlist candidates. Only shortlisted candidates will be called for Exam and/or interview.
- The University reserve the right to determine the method of selection, including writing examination, interview or practical test based on the number of applications received for above positions.
- Each applicant shall pay a non-refundable application fee of Rs. 1,000 for each submission, quoting the relevant application reference number. It is hereby notified that payments made to any account number other than the one specified under the relevant reference number will not be accepted or considered.
- Applications received after the closing date, incomplete applications, applications submitted without payment of the prescribed application fee, and applications not submitted in the prescribed format of the University of Ruhuna will be rejected without prior notice.

**Acting Registrar**  
**University of Ruhuna**  
**17.04.2026**