

RECRUITMENT OF THE INFORMATION TECHNOLOGY OFFICER POST OF THE KANDY MUNICIPAL COUNCIL - 2023

APPLICATIONS are invited from Sri Lankan citizens residing in the area under the jurisdiction of the Kandy Municipal Council for the post of Information Technology Officer in accordance under Section 40(1) (Chapter 252) of the Municipal Council Ordinance number 19 of the Year 1987.

01. Method of Recruitment

1.1 General Conditions of Recruitment :

- 1.1.1 Applicants must be a Sri Lanka citizen.
- 1.1.2 Applicants must be residing in the jurisdiction of Kandy Municipal Council. (Candidates are required to submit documents at the time of the interview confirming that they are permanent residents of the jurisdiction of Kandy Municipal Council for the period of three years from the last date of receipt of applications.)
- 1.1.3 Applicants should be not less than 18 years of age and not more than 35 years of age as the last date of the receipt of applications. Permanent employees who are already in Government service or Provincial Government Service cannot apply for this post.
- 1.1.4 Applicants must be of excellent character and in good health condition.
- 1.1.5 Every applicant should possess good eyesight and adequate physical and mental fitness and good character.

Note :

The Municipal Commissioner of Kandy Municipal Council reserves the all right to delaying these recruitments, making changes, cancellation of this notice and amend this notice after or during the period or during the period to delay this recruitment.

1.2 Conditions of employment :

This position is a position that is established considering the need for the service upon the approval of the honorable council of the Kandy Municipal Council and under Section 40(1) (A), (B), (C), (D) of the Municipal Ordinance Act. This post is non-pensionable. Employed for such periods as may be determined by the honorable general Council or the Municipal Commissioner on the basis of service requirement. Also, the matters mentioned here are subject to the decisions that may be taken before the honorable Council or the Municipal Commissioner regarding this position.

- 1.2.2 *Monthly allowance.*– Monthly allowance for the posts of Information Technology Officer is Rs. 50,000.00.

02. Designation and Educational Qualification (Mentioned in the table)

<i>Number</i>	<i>Designation</i>	<i>Maximum Number of posts required to be recruited</i>	<i>Professional qualification and experience</i>	<i>Educational Qualification</i>	<i>Nature of the duty</i>
01	Information Technology Officers	01	Having 2 years working experience for relevant field	<p>Must have passed 6 subjects with credit pass in 05 subjects including Sinhala, Mathematics and English Language in the general certificate of ordinary level examination and must have passed 3 subjects in the general certificate of advance level examination. (Except general English).</p> <p>And</p> <ol style="list-style-type: none"> 1. Obtained a degree in computer science and information technology from a college or degree awarding institution recognized by the University Grants Commission, or 2. Obtained a degree with computer science/information technology as a major subject from a college or degree awarding institution recognized by the University Grants Commission (at least 1/3 of the total degree should be in computer Science/Information technology) <ul style="list-style-type: none"> And 1.1 Obtained a post graduate diploma in computer science and information technology from a college or degree awarding institution recognized by the University Grants Commission. <p style="text-align: center;">or</p> <ol style="list-style-type: none"> 3.1 Obtained a degree from a college or degree awarding institution recognized by the University Grants Commission. <ul style="list-style-type: none"> And 11. Obtained a post graduate degree with computer science/information technology from a college or degree awarding institution recognized by the University Grants Commission. <ol style="list-style-type: none"> 4. Having passed the national vocational skills (NVQ 7) 7th level as determined by the vocational education authority or obtained a higher level (NVQ) certificate more than that. 	

** Recruitment for the above mentioned positions will be done considering the existing employee requirement of the Kandy Municipal Council.

03. Method of recruitment : 100% open basis

Out of the applications submitted, all eligible applicants are referred to a structured interview and the highest scoring applicants are recruited.

During the interview, attention will be given to the following aspects.

<i>Sections to be tested and scored</i>		<i>Highest Score</i>	<i>Score required to qualify</i>
01	Knowledge related to information communication technology	50	Candidates who scored maximum marks will be selected according to the vacancies
02	Additional education and professional qualification	15	
03	Professional qualification (5 marks for each year experience for a maximum of 5 years)	25	
04	Skills displayed in the interview	10	
	Total score	100	

04. **How to apply :**

- 4.1 applications should be prepared using (A4) 12 x 8'27 paper double sided pages as per the model format of this notice and should be sent by registered post to the Municipal Commissioners, Kandy Municipal Council on or before **15th January, 2023**.
- 4.2 The post applied is must be mentioned in the top left corner of the envelope.
- 4.3 Applications not received on the due date will be rejected without notice.
- 4.4 Certified copies of the following documents should be sent along with the application :
 1. Birth certificate,
 2. Educational Certificates,
 3. Proof of residence certificate issued by the Grama Niladari within a period of three months,
 4. Recently obtained character certificate,
 5. Certificate proof of professional qualification,
 6. Copy of National Identity Card.

(Kindly note that the original copy of said certificates should be submitted at the time of the interview, so please avoid by sending the originals).

K. K. G. I. D. P. WIJETHILAKE,
Kandy Municipal Commissioner.

22.12.2022,
Kandy Municipal Council.