

Industrial Technology Institute (ITI)

Vacancy: Consultant – Strategic Coordination

The Industrial Technology Institute (ITI) invites applications from suitably qualified and experienced professionals for the position of **Consultant – Strategic Coordination**.

Position Overview

The Consultant will work closely with the senior management of ITI to enhance institutional coordination, strengthen operational efficiency, and support the implementation of strategic initiatives across the Institute.

Key Responsibilities

- Coordinate inter-departmental and cross-functional activities
- Facilitate implementation of strategic and priority projects
- Improve institutional alignment and administrative efficiency
- Support digital transformation and process improvement initiatives
- Prepare reports, board papers, and management presentations
- Liaise with internal and external stakeholders to ensure effective execution of initiatives

Required Qualifications & Experience

Educational Qualifications

- A Bachelor's Degree or equivalent professional qualification in Management, Administration, Engineering, Information Technology, Public Policy, or a related discipline

Experience

- Minimum of **15 years of relevant experience**, including at least **5 years in a managerial role**
- Experience in Government, Semi-Government, State, or reputed private sector organizations
- Demonstrated experience in:
 - Project coordination and management
 - Organizational performance improvement
 - Working with digital systems (ERP, automation tools, reporting platforms)
- International exposure will be considered an added advantage

Core Competencies

- Strong analytical and problem-solving skills

- Excellent written and verbal communication skills (English proficiency is essential)
- Ability to work in a multidisciplinary environment
- High level of professionalism and results orientation

Terms of Engagement

- Full-time contract basis
- Duration and remuneration will be determined based on qualifications and experience

How to Apply

Interested candidates are requested to submit their **Curriculum Vitae**, including contact details of two non-related referees, to:

Director General

Industrial Technology Institute
363, Bauddhaloka Mawatha
Colombo 07

Email: **dg@iti.lk**

Closing Date: 2nd April 2026