



THE OPEN UNIVERSITY OF SRI LANKA

International Relations Unit

POST OF PROJECT ASSISTANT (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications:

- Should hold a Bachelor's Degree awarded by a Recognized University.
- Applicant should have Computer Literacy.
- Fluency in English (reading, writing & speaking) and effective communication skills.

Preference will be given to prior working experience and knowledge of office work. Ability to read & understand foreign languages other than English would be an added advantage.

Duration of the appointment

Appointments will be made initially for six months and extendable up to two years based on performance.

Remuneration:

Fixed monthly allowance of Rs. Rs 40,000 (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to **apply with a CV through email: ird@ou.ac.lk on or before 31st March 2026.**

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates, and qualified shortlisted candidates will be called for an interview.

Inquiries: Ms. Chandi Perera - 0112854111

Registrar
The Open University of Sri Lanka
Date: 16.03.2026