



MINISTRY OF EDUCATION, HIGHER EDUCATION AND VOCATIONAL EDUCATION
HIGHER EDUCATION DIVISION

**ESTABLISHMENT OF THE MEDICAL FACULTY OF
UNIVERSITY OF MORATUWA**

Applications are invited from qualified citizens of Sri Lanka for the Posts mentioned below for the project of the establishment of the Medical Faculty of the University of Moratuwa implemented by the Higher Education Division of the Ministry of Education, Higher Education and Vocational Education under the credit granted by the Kuwait Fund for the Arab Economic Development. This project is established as a Project Management Unit according to the provisions mentioned in Circular No. 01/2026 issued by the Management Services Department dated 02.02.2026. Total value of this project is 10 million Kuwaiti Dinars.

Ser. No.	Post	Salary Category	No. of Posts
01	Procurement Specialist	PS 3	01
02	Project Engineer	PS 4	01
03	Internal Auditor	PS 4	01
04	Project Accountant	PS 4	01
05	Project Officer	PS 6	01
06	Management Assistant	As per Section 3.2.3 of Management Services Circular No. 01/2026	02
07	Office Assistant		01
08	Driver		01

Qualifications required for the Posts

Further information regarding minimum qualification and experience required for the each of the above posts could be obtained from the www.mohe.gov.lk

GENERAL CONDITIONS

1. It is mandatory that every applicant had fulfilled all qualifications relevant to the post as at the closing date of applications or before.
2. Experience in a project funded by the Government of Kuwait or any foreign aid will be a special qualification.
3. Should be physically and mentally fit to discharge the duties entrusted to the post.
4. **Age Limit:** Maximum age of 64 years or below.
5. **Salary:**
 - i. Salary entitled as per Circular No. 01/2026 issued dated 02.02.2026 by the Management Services Department.
 - ii. Annual increment based on performance
6. **Service Conditions:**

Selectees will be appointed on contract basis for a period of one (01) year. Extension of maximum two (02) years on yearly extension basis will be considered as per the annual performance and service requirement.
7. **Other Benefits:**
 - i. Employee should contribute 8% to the Employees Provident Fund while the Employer will contribute 12% to the Employees Provident Fund and 3% to the Employees Trust Fund.
 - ii. All other entitled allowances as per Management Services Circular No. 01/2026.

Self prepared applications inclusive of complete details regarding qualifications, experience and other relevant information along with names of two non-related referees should be sent by registered post addressed to "Secretary, Ministry of Education, Higher Education and Vocational Education, Higher Education Division, No. 18, Ward Place, Colombo 07" to receive on or before 10.03.2026. It is mandatory that the post applying for should be mentioned on the left top corner of the envelope containing the application.

Only the applicants who have fulfilled the qualifications will be called for the interview and canvassing of any form will be a disqualification. Applications of such applicants will be rejected.

**Secretary,
Ministry of Education, Higher Education and Vocational Education,
Higher Education Division,
No. 18, Ward Place,
Colombo 07.**