

PUBLIC SERVICE COMMISSION
Recruitment to the Post of Legal Officer
(Departmental) of Grade III of Executive Service
Category of the Department of Measurement
Units, Standards and Services - 2026

APPLICATIONS are invited from Sri Lankan citizens who meet the qualifications mentioned in this advertisement to fill 01 vacant post of Legal Officer (Departmental) in the Executive Service Category, Grade III, in the Department of Measurement Units, Standards and Services under the Ministry of Trade, Commerce, Food Security and Cooperative Development.

1. Method of Recruitment :

Among the applicants who have fulfilled the qualifications specified in the notification, the candidate who obtains the highest marks based on the results of a competency assessment interview conducted by a competency assessment interview board appointed by the Public Service Commission will be recruited for the vacancy. The competency assessment interview will be

conducted in accordance with the marking procedure approved by the Public Service Commission (mentioned under No. 06).

The effective date of the appointment will be determined by the Public Service Commission.

2. Required Qualifications :

- (i) Educational / Professional Qualifications:
Having been sworn in as an Attorney at Law of the Supreme Court of Sri Lanka.
- (ii) Experience:
Having acquired not less than three (03) years of active professional experience as an Attorney at Law after being sworn in as an Attorney at Law of the Supreme Court. (The documents submitted to prove active professional experience must clearly state the period of experience acquired, the official seal of the certifier and the date of certification.);

or

Having gained not less than three (03) years of experience in a legal position in a state institution* after being sworn in as an Attorney at the Supreme Court.

(Must be confirmed by a letter issued by the Secretary/Head of the Department/ Institution.)

Note: Copies of documents proving the basic qualification, certified by the applicant, should be attached to the application. Applications not accompanied by certificates clearly stating the commencement and expiry dates of the service period may be rejected without notice.

* A legal position is one for which a law degree or being sworn in as an attorney at the Supreme Court is a basic qualification for recruitment.

(iii) Physical fitness:

Every candidate must be physically and mentally fit to serve in any part of Sri Lanka and to perform the duties of the position.

(iv) Other Qualifications:

- Must be a Sri Lankan citizen.
- Applicants must be of excellent character.
- Must have fulfilled all the qualifications required for recruitment to the post by the closing date for applications.

3. Terms of Employment and Conditions of Service:

- (i) This position is permanent. It is pensionable. You will be subject to the policy decision taken by the government regarding the pension scheme to which you are entitled. You will be required to contribute to the Widows and Orphans Pension Scheme/Widowers and Orphans Pension Scheme. You will be required to pay contributions as prescribed by the government from time to time.
- (ii) This appointment is subject to a probationary period of 03 years. The candidate must pass the first efficiency bar test as specified in the recruitment procedure within 03 years of recruitment to the post.
- (iii) In accordance with the provisions of Public Administration Circular No. 18/2020 dated 16.10.2020, proficiency in the prescribed other official language(s) must be obtained.
- (iv) This appointment is subject to the procedural rules of the Public Service Commission, the Institutions Code of the Democratic Socialist Republic of Sri Lanka, the Government Financial Regulations and other departmental orders.
- (v) The language medium requested will not be allowed to be changed later, and the language medium you are eligible to receive the appointment will be the language medium you specify in your application.

4. Age Limit :

Must be at least 21 years of age and not more than 45 years of age as of the closing date for applications.

5. Salary Scale :

As per the Provisions of the Public Administration Circular No. 10/2025 dated 25.03.2025, the monthly salary scale applicable to this post is Rs.:82,150-10×2,400-8×2,940-17×3,900 - Rs. 195,970/- (SL-1-2025)

6. The following scoring system will be used for the aptitude assessment interview:

<i>Serial No.</i>	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>
1	Additional Educational Qualifications : (a) (I). Postgraduate degree in Law awarded by a foreign or state university recognized by the University Grants Commission or (II). A postgraduate degree in law awarded by a university established by an Act of Parliament in Sri Lanka. or (III). A Postgraduate Degree in Law recognized under Section 25 A of the Universities Act No. 16 of 1978 (b) A Postgraduate Diploma in Law obtained from a University recognized by the University Grants Commission or a Postgraduate Diploma in Law obtained from the Institute of Higher Legal Education, Law College, Sri Lanka (c) (I). Obtained from a university recognized by the University Grants Commission, or (II). Awarded by a university established by an Act of Parliament of Sri Lanka, or (III). Recognized under Section 25 A of the Universities Act No. 16 of 1978, • Bachelor of Laws with First Class Honours • Bachelor of Laws with Second Class Honours • Bachelor of Laws with a Class Honours • Bachelor of Laws with an Ordinary Honours (d) First class pass in the final year of law school Second class pass in the final year of law school Note: I. The above 05 marks will be given only if the final examination of the Law School has been passed with honors. Note: II. Marks will be awarded only for the highest qualification.	25 20 15 10 07 05 10 05	25

Serial No.	Subject	Marks	Maximum Marks																		
02	Additional experience: Preparing documents related to cases and presenting evidence in open court. <table><tr><td></td><td>Filing of cases (for one case)</td><td>Marks for appearing before the court and giving evidence (for one case)</td></tr><tr><td>Supreme Court</td><td>2</td><td>5</td></tr><tr><td>Court of Appeal</td><td>2</td><td>4</td></tr><tr><td>High Court</td><td>2</td><td>3</td></tr><tr><td>District Court</td><td>4</td><td>5</td></tr><tr><td>Judicial Court</td><td>2</td><td>3</td></tr></table> Note - To prove the above qualifications, copies of relevant court decisions or a certified copy of the case report on the last date of the case must be submitted to the interview board.		Filing of cases (for one case)	Marks for appearing before the court and giving evidence (for one case)	Supreme Court	2	5	Court of Appeal	2	4	High Court	2	3	District Court	4	5	Judicial Court	2	3		35
	Filing of cases (for one case)	Marks for appearing before the court and giving evidence (for one case)																			
Supreme Court	2	5																			
Court of Appeal	2	4																			
High Court	2	3																			
District Court	4	5																			
Judicial Court	2	3																			
03	Knowledge of Information Technology/Information Technology Law (a) To have studied Information Technology or Computer Science as a major subject for a degree from a University recognized by the University Grants Commission. (b) From a university recognized by the University Grants Commission or a Sri Lankan university. A diploma in information and communication technology law obtained from a law school or other government-recognized professional institution. (c) A Diploma in Computer Science or Information Technology obtained from a University recognized by the University Grants Commission or a Diploma in Computer Science or Information Technology at NVQ 5 or higher level obtained from another institution. (d) Certificates obtained by attending courses/training programmes in the field of Information and Communication Technology Law at a University recognized by the University Grants Commission or the Sri Lanka Law College or any other government recognized professional institution. (marks will be given for each certificate, up to a maximum of two certificates). <i>Note:</i> Only the highest qualifications will be awarded points.	10 08 05 04	10																		

Serial No.	Subject	Marks	Maximum Marks
04	Language ability (a) Degree obtained from a university recognized by the University Grants Commission with English as a major subject (b) The proficiency in English as demonstrated in Moot Court Competitions at recognized international or national level <u>Single</u> (I) First Place / Best Skill - 12 (II) Second Place - 10 (III) Third Place / Other Skills - 08 <u>Teams</u> (I) First Place / Best Merit - 10 (II) Second Place - 08 (III) Third Place / Other Merit - 06 (c) A diploma in English language obtained from a university recognized by the University Grants Commission or a diploma in English language obtained from another institution at SLQF level 3 or above or a diploma in English language obtained from a government training institution/an institution affiliated to a government training institution after completing a course of at least 1500 academic hours, (d) Have obtained a pass in English Language at the General Certificate of Education (A/L) Examination or at the Edexcel or Cambridge A/L Examination or have obtained an IELTS overall score of 6.5 (with a minimum score of 6 in each subject) or above, TOEFL-IBT 79 or above, TOEFL-CBT 213 or above or TOEFL-PBT 550 or above within 02 years preceding the date of calling for applications. (e) An advanced certificate in English obtained from a university recognized by the University Grants Commission or an SLQF Level 2 certificate in English obtained from another institution. <i>Note:</i> Only the highest qualification will be awarded points.	15 12 10 08 05	15
05	The interview will be scored based on the answers to the following questions:- ○ Strength questions (02 marks); ○ Situational questions (03 marks); and ○ Competency questions (10 marks). which are designed to assess the applicant's ability to perform the role of the position.		15

7. Identity of the candidates:

Only candidates who have submitted complete applications in all respects will be called for the aptitude test interview.

All original certificates and copies duly certified by the applicant must be produced at the interview.

The following identity documents will be accepted for verification at the interview :-

- (i) National Identity Card issued by the Commissioner for Registration of Persons,
- (ii) Valid Passport.

8. How to submit applications:

- (i) Applications should be submitted by registered post to the address “The Director, Department of Measurement Units, Standards and Services, Mahenawaththa, Pitipana, Homagama” on or before **20th of March, 2026**. Applications received after that date will be rejected.
- (ii) A sample application form is provided at the end of this announcement. Applicants should prepare their applications on A4 size paper and arrange the first page from page numbers 1 to 4, the second page from page numbers 5 to 9 and the third page from page numbers 10 to 12 and complete them in their own handwriting.
- (iii) The words “Recruitment to the post of Legal Officer, Grade III, Executive Service Category” should be mentioned on the top left corner of the envelope containing the application.
- (iv) The candidate's signature on the application must be attested by a Principal of a Government School/Justice of the Peace/Commissioner for Oaths/Lawyer/Notary Public/Commissioned Officer of the Tri-Forces or an officer holding a permanent position in the Government or Provincial Public Service drawing a monthly combined salary of Rs. 82,150/- or more.
- (v) Officers currently employed in the public service or provincial public service should submit their applications through the Head of Department of the department in which they serve.
- (vi) Applications not conforming to the attached model application form will be rejected without notice. No complaints will be entertained regarding loss or delay of applications.

9. Providing false information :

If any information provided in your application is found to be false or incorrect before recruitment, your candidature will be cancelled. If such false or incorrect information is discovered after recruitment, you will be dismissed from service subject to the relevant procedures.

- 10. The Public Service Commission reserves the right to fill or not fill the vacancy.
- 11. In the event of any inconsistency or contradiction between the Sinhala, Tamil and English language texts of this *Gazette* Notification, the Sinhala language text shall prevail.
- 12. In the event of any issue not mentioned in this announcement or any problematic situation arising during this recruitment process, the decisions taken by the Public Service Commission shall be final.

As per the order of the Public Service Commission,

K.A.VIMALENTHIRARAJA,
Secretary,

Ministry of Trade, Commerce, Food Security and
Cooperative Development.

On 2026