UNIVERSITY OF COLOMBO
FACULTY OF GRADUATE STUDIES

VACANCIES

Post of Programme Assistant
(On Assignment Basis)

Applications will be entertained on up to 5th January 2023 from suitably qualified applicants for the following post at the Faculty of Graduate Studies, University of Colombo.

Minimum Qualifications:

Should have passed the G.C.E. (O/L) examination in six (06) subjects at one sitting with credit pass in:

- o Sinhala Language/Tamil Language
- o English Language/English Literature
- o Mathematics

AND

Should have passed in all subjects at G.C.E. (A/L) examination (except Common General Paper) at one sitting.

Preference will be given
- o to those who possess an acceptable qualification in computer applications not less than six months duration obtained from a recognized institution.
- o to those who have work experience as a programme assistant at Higher Educational Institutes.

Age   : Between 24 - 28 years

Monthly Remuneration   : Rs. 44,425/- (An all-inclusive payment)

GENERAL CONDITIONS

This appointment is on an assignment basis initially for a period of five months However, the University may consider to extend the service of the selected candidate depending on work requirements and satisfactory performance during the period of assignment.

Self-prepared applications including contact telephone numbers together with photocopies of all relevant certificates should be forwarded to **"Senior Assistant Registrar/Faculty of Graduate Studies, University of Colombo, No. 35/30, Prof. Stanley Wijesundara Mawatha, Colombo 07"** under registered cover on or before **5th January 2023** The post applied for should be marked on the top left-hand corner of the envelope. Applications without photocopies of relevant certificates will be rejected.

Registrar,
University of Colombo,
Colombo 03.
22.12.2022.