



TRINCOMALEE CAMPUS, EASTERN UNIVERSITY, SRI LANKA

VACANCIES INTERNAL ADVERTISEMENT

Applications will be received by me **on or before 16.03.2026** for the following posts at the **Trincomalee Campus, Eastern University, Sri Lanka, Konesapuri, Nilaveli, Trincomalee** from permanent confirmed employees in the University Grants Commission/ Higher Educational Institutions/Institutes/Campuses. Every application should be made in the prescribed form (annexed) and should be channeled through the Secretary of UGC or the Principal Executive Officer of the Higher Educational Institutions/Institutes/ Campuses and the application on within the particulars are stated illegibly will be rejected.

01. POST OF TECHNICAL OFFICER (AUDIO VISUAL) - GRADE III

Qualifications:

- i. Should pass in three (3) Subjects at the G.C.E (A/L) examination in any stream.

AND

- ii. a) Having obtained a certificate of proficiency not below than the N.V.Q. Level 5 in the field of Electronics and Telecommunication/Electronics / Multimedia or Audio Visual Techniques from an Institution recognized by Tertiary and Vocational Education Commission or a Statutory Institution which has been established by an act passed by the Parliament.

OR

- b) Having obtained technical qualifications in the field of Electronics and Telecommunication/Electronics/Multimedia or Audio Visual Techniques accepted as equivalent to the above qualification of (ii) (a) by Tertiary and Vocational Education Commission with one year experience in Audio Visual work in reputed organization.

SALARY SCALE : U-MT 1(III): Rs. 51,095-7x540;10x640-60,575 p.m. as at 01.01.2027

SELECTION : By written and/or practical test and an interview

02. POST OF TECHNICAL OFFICER (ICT) - GRADE III

Qualifications:

- (i) Should have passed in three (3) subjects at the G.C.E. (A/L) examination in one sitting in any Stream.
AND
- (ii) Having obtained a certificate of proficiency not below than the N.V.Q Level 5 issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or recognized Institution in the field of Information Communication and Multimedia Technology /Information and Communication Technology / Information Technology or Equivalent.
 - * Preference will be given for those who have work experience in ICT.

SALARY SCALE : U-MT 1(III): Rs. 51,095-7x540;10x640-60,575 p.m. as at 01.01.2027

SELECTION : By written and/or practical test and an interview

03. POST OF TECHNICAL OFFICER - GRADE II "SEGMENT B"

Qualifications:

- i) Passes in 6 subjects at the G.C.E. (Ordinary Level) Examination including 5 credits obtained in not more than two (02) sittings. The credit passes should include Science and Mathematics;
OR
- ii) Passes in 6 subjects at the G.C.E. (Ordinary Level) Examination obtained in not more than three (03) sittings and 08 years' satisfactory permanent service in the UGC or a Higher Educational institution/Institute. The subjects passed should include Science and mathematics;
OR
- iii) Fifteen (15) Years' satisfactory permanent service as a Laboratory Attendant in a Higher Educational Institution/Institute.

SALARY SCALE : U-MT 1(III): Rs. 51,095-7x540;10x640-60,575 p.m. as at 01.01.2027

SELECTION : By an Aptitude test and an interview

NOTE: Appointment under "Segment B" of the Technical Officer's service will be as "Trainee Technical Officer" for a period of 03 years. At the conclusion of training those who have gained competence in Laboratory techniques, indenting maintenance of inventories and ability to type in English will be confirmed and appointment made to permanent post of "Technical Officer Grade II - Segment "B".

04. POST OF MANAGEMENT ASSISTANT (SHROFF) - GRADE III

Qualifications:

- i) Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in:-
 - i. Sinhala Language/Tamil Language
 - ii. English Language/English Literature
 - iii. Mathematics

&
- ii) Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General Papers) at one sitting.

Preference will be given to those who possess the following:

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

&

- b) Two years of experience in the use of computer application packages.

Post Specific Qualifications

Out of the three passes expected at the G C E (Advanced Level) Examination under the general educational qualifications mentioned in the Schemes of Recruitment, one shall be for Accountancy.

Note: A Security Deposit to be furnished as determined by the UGC / Higher Educational Institution.

SALARY SCALE : U-MN 1(III): Rs. 49,475-17x540-58,655 p.m. as at 01.01.2027

SELECTION : By Written Examination (75% Marks) of following subjects;

- Knowledge in Sinhala/Tamil & English Language
- Intelligent quotient and General Knowledge
- (Computer Literacy)
- Relevant Subject area
and
• Interview (25% Marks)

05. POST OF MARSHAL - GRADE II

Qualifications:

- i) A graduate of a recognized University / Higher Educational Institution.

PHYSIQUE : Male - Height : 5'5"
Chest : 32" deflated
Female - Height : 5'4"

Note :- preference will be given to those who posses experience in Police / Armed Forces and active participation in sports activities, social welfare activities within the university and at national level.

OR

- ii) A person who has experience in a post not below the rank of Major in the Armed Forces in Sri Lanka or not below the equivalent rank in Sri Lanka Police.

SALARY SCALE: UMN 3(II) - Rs. 71,365 - 18 x 1,190 - 92,785 p.m. as at 01.01.2027

SELECTION : By Structured Interview.

AGE : Between 30 - 45 years

06. POST OF SECURITY INSPECTOR - GRADE II

- i. (a) G.C. E (Ordinary Level) Examination in six (06) subjects at not more than two sittings with credit passes in five (05) subjects. The credit passes must include Sinhala/Tamil Language or Literature and Arithmetic/Commercial Arithmetic/Mathematics

OR

- (b) Employees of the University System with not less than 5 years' satisfactory service and who have passed the G.C.E. (Ordinary Level) Examination in six (06) subjects at not more than 03 sittings. The subjects passed must include Sinhala/Tamil Language or Literature and Arithmetic/ Commercial Arithmetic/Mathematics;

AND

- ii. Not less than 05 years satisfactory service in the Police or Armed service or Security service in the University System or other recognized security organization.
- iii. Should have actively participated in Sports.
- iv. Height: Not less than 5 feet and 4 inches.
Chest: Not less than 34 inches (Normal)

SALARY SCALE: U- MN 1 (III) - Rs. 49,475 - 17 X 540 - 58,655 p.m. as at 01.01.2027

SELECTION : By Interview.

07. POST OF DEPUTY CHIEF SECURITY OFFICER - GRADE II

Qualifications :

A Security Inspector Grade I or above with not less than sixteen (16) years' satisfactory service in the post of Security Inspector can be considered for the post.

SALARY SCALE: U-MN 2(II) Rs.61,275 – 18×890 – 77,295 p.m. as at 01.01.2027

SELECTION : By Interview.

08. POST OF LIBRARY INFORMATION ASSISTANT - GRADE III

Qualifications :

1. Should have passed the G.C.E. (O/L) Examination in six (06) Subjects with at least three (03) credit passes in not more than two sittings with passes in:-
 - I. Sinhala Language / Tamil Language
 - II. English Language / English Literature
 - III. Mathematics.

AND

2. Should hold a permanent post in a primary Level carrying a salary scale denoted by the salary code U-PL & be confirmed in a Primary Level (U-PL) post with five (05) years of continuous satisfactory service in Library of a Higher Educational Institution.

* Preference will be given for who have obtained acceptable qualification in computer applications of not less than six (06) months duration from a recognized Institute.

SALARY SCALE : U-MN 1(III): Rs. 49,475-17x540-58,655 p.m. as at 01.01.2027

SELECTION : By test and an interview.

09. POST OF DRIVER - GRADE III

Qualifications:

- i. Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years' experience in driving after obtaining the driving license.

AND

- ii. Completion of a minimum five (05) years of satisfactory service in a post in the category of Primary Semi-Skilled (U-PL 2) or Primary Unskilled (U-PL 1) and confirmation in the present post.

SALARY SCALE : UPL 3 (III): Rs.48,005-16x490;55,845 p.m. as at 01.01.2027

SELECTION : By Trade Test and Structured Interview

- 10. POST OF NURSERY MAN - GRADE III**
- 11. POST OF LABORATORY ATTENDANT - GRADE III**
- 12. POST OF CARETAKER CUM COOK - GRADE III**
- 13. POST OF GYMNASIUM ATTENDANT - GRADE III**

Note - The qualifications for the above-mentioned posts of 10 to 13 are as follows:

- i) Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post.

AND

- a. Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two (02) credit passes in not more than two sittings and having obtained a proficiency certificate not below than the National Vocational Qualifications (NVQ) Level 2 or 3, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of each post.

OR

- b. Should have passed the G.C.E (O/L) Examination in six (06) Subjects with at least two (02) credit passes in not more than two sittings and one (01) year working experience in a relevant field with industrial skills.
- ii) Employees of Primary Level Unskilled (U-PL1) who have been confirmed in the present post and completed a minimum of five (05) years working experience in the relevant field with industrial skills.

SALARY SCALE : UPL 2 (III): Rs.44,575-16x490;52,415 p.m as at 01.01.2027

SELECTION : By Trade Test and Structured Interview

AGE : Should be not less than 18 years and not more than 45 years. The upper Age limit will not apply to the Internal candidates

Others:

Every applicant,

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- iii. Should be of excellent moral character.

Note:

In addition, other allowances approved by the government will be paid, and the salary will be paid in accordance with the guidelines stipulated in Management Services Circular No. 6/2025 and University Grants Commission Circular No. 2/2025(i)

CLOSING DATE: 07.03.2026

METHOD OF APPLICATIONS

(a) Applicants are requested to apply via online:
Link: (<https://application.esn.ac.lk/>);
QR code: 

(b) After submitting the duly filled application **via online, the hard copy of the submitted application and copies of educational & professional qualifications along with and service certificates** should reach to the Assistant Registrar, Establishments Division, Trincomalee Campus, Eastern University, Sri Lanka, Konesapuri, Nilaveli **on or before 16.03.2026**

(c) The post applied for should be marked on the top left corner of the envelope.

(d) Applicants who are employees of University System, Government Departments, State Corporations and Statutory Bodies should forward their applications through the Head of their respective institutions, but may send an advance copy in the first instance. However, no such applicant will be considered for interview, if the application channelled through the Head of the Department is not received.

(e) **Incomplete & illegible applications, applications which are not attached with supportive documents and applications received by the University after the closing date will be rejected without intimation.**

Note: The University reserves the right to short list and interview only such applicants as the University may consider suitable for appointment.

Further clarifications can be obtained from the Assistant Registrar, Establishments Division, Trincomalee Campus, Eastern University, Sri Lanka. Contact No.: 026-2222769 or e-mail establishment_tc@esn.ac.lk

Registrar
Eastern University, Sri Lanka,
Vantharumoolai, Chenkalady.
08.02.2026