

**Open Competitive Examination for Recruitment to the Post of Technical Assistant Grade III
in the Service Category of Management Assistant - Technical Segment 03 to Central
Provincial Public Service – 2025**

Applications are hereby called from the qualified candidates of either sex on open basis to fill the vacant posts of Technical Assistant in Grade III of the Central Provincial Public Service. The number of vacancies is 34. Closing date for the application is **16.01.2026**.

02. Conditions of Service

- 2.1 This post is permanent and pensionable. You shall be subjected to a policy decision taken by the government in future in respect of the pension scheme entitled to you.
- 2.2 Candidates who qualify for recruitment to the post of Technical Assistant Grade III in the service category of Management Assistant - Technical Segment 03 to Central Provincial Public Service, shall be subjected to probation period of 03 years.
- 2.3 Proficiency in the other official language/ languages should be obtained in accordance with the provisions of the Public Administration Circular No. 18/2020 and the consequent circulars.
- 2.4 The Central Provincial Public Service Commission will attach selected candidates to vacancy existing service station.
- 2.5 Applicants shall have completed all the qualifications on or before the closing date of applications.
- 2.6 Should serve minimum of 05 years within Central Province once you call upon appointment and not eligible to get transfer from Central Province during this period, and should have serve Minimum of 03 years in the institution of your first appointment.

03. Salary scale

In terms of Public Administration Circular No. 10/2025, the salary code for this post is MT 1- 2025 and the monthly salary scale is Rs. 50,090 - 10x540 - 11x630 - 10x1010 - 10x1190 – Rs. 84,420/- . You shall be paid the salary as per the provisions in Schedule III of this circular from the effective date of the appointment.

04. Required Qualifications

- I. Shall be a citizen of Sri Lanka
- II. Applicants shall be not less than 18 years and not more than 35 years of age on the closing date of applications (accordingly, only those who were born on or before 16.01.2008 or born on or after 16.01.1991 are eligible to apply for this post)
- III. Shall be of excellent character
- IV. Applicants residing any part of the Island shall apply. Applicants who have completed all the qualifications as at the date mentioned in the notification and possess a continues permanent residence for a period of not less than 03 years within Central Province or having married a person holding more than 03 years of permanent residence within Central Province are given priority to fill the vacancies at first and then applicants residing other parts of Island will be considered for the recruitment based on their marks priority on the condition of compulsory service for 05 years.

- V. Should possess the adequate physical and mental fitness required to serve in any area of Central Province and discharge duties of the post
- VI. No person who is ordained in any religious order shall become eligible to sit the examination
- VII. Shall have completed following educational and professional qualifications

Educational Qualifications

Shall have passed G.C.E (O/L) Examination in six (06) subjects including Language or Literature, Mathematics and Science, in not more two sittings

Professional Qualifications

Shall have possessed level 05 of National Vocational Qualification (NVQ) related to the field of employment in terms of P.A. Circular No. 01/2012 or any other qualifications recognized by the Tertiary and Vocational Education Commission as being equivalent to the technological qualifications

05. Mode of Recruitment:

- I. Central Provincial Public Service Commission shall conduct a competitive examination and the candidates obtaining highest marks will be subjected to an interview for selection of suitable candidates. No marks will be assigned at the interview. Recruitment will be made under the merit of marks obtained in the examination by the candidates. Candidates who do not secure a minimum of 40% marks in each paper in the written examination will not be considered for recruitment.
- II. While filling vacancies on the order of merit, if, at any instance, where there are more qualified candidates, who have secured equal marks than the number of vacancies remaining and there is a service requirement at the relevant time to fill those vacancies, the Central Provincial Public Service Commission may decide to make further selection out of the candidates who have secured equal marks. Relevant selections will be made as per Public Service Commission Circular 01/2024 and according to the selection procedure, only a written examination will be conducted to evaluate the skills of candidates who have scored equal marks.
- III. The Central Provincial Public Service Commission reserves to take final decision regarding the recruitment to the vacancies in this post.

06. Examination Procedure:-

- I. Examination will be held Sinhala, Tamil and English medium. Candidates should clearly The examination will be held in Sinhala, Tamil and English medium, medium applied for the examination should be indicated clearly in the application and not allowed to change the medium later
- II. Candidates should answer all question papers at the examination in one and the same language.
- III. Candidates shall be bound by the rules and regulations imposed by the Central Provincial Public Service Commission on conducting the examination and issuing examination result.

IV. Examination Centre - The examination will be held **only in Kandy**

V. **Syllabus:**

Question Paper	Time period	Total Marks	Pass Marks
Intelligence Test	01 hour	100	40%
Technological question paper	03 hours	100	40%

Question Paper	Syllabus
Intelligence Test	This paper consists of questions designed to assess and decide the candidate's capacity for logical reasoning and analytical power.
Technological question paper	This paper consists of questions designed to assess the candidate's knowledge on principles of building construction, designing and understanding plans of construction works, ability to prepare estimates, water supply, drainage systems, and, waste disposal.

07. Method of application

- I. A specimen of the application for this examination is appended to the end of this notification. The application should accordingly be prepared only on A4 size paper using both sides of the paper, so as paragraphs 01 to 03 in the first page, paragraphs 04 to 06 in the second page, paragraphs 07 to 11 in the third page of the application and it should be clearly filled in candidate's own hand writing. It is the responsibility of the candidate to make sure that the application is conform to the specimen given in the notice. Applications not conform to specimen, incomplete, for which Examination fee is not paid by the due date, and not possess the basic qualifications mentioned in the notification will be rejected without any notice. Candidates should be responsible for any loss incurred by them due to incomplete applications. It would be advisable to keep a photocopy of the completed application form.
- II. The title of the examination appearing in the application should be indicated in English language as well, on both Sinhala and Tamil application forms.
- III. A non-refundable examination fee of Rs. 600 should be credited to the Central Provincial Chief Secretary's Revenue Head 20-03-02-13 on or before closing date of application. This fee could be paid to any Divisional Secretary office in Central Province and the receipt (Blue Color) issued should be firmly affixed to the application. The applications with yellow color receipt relevant to Central Government and receipts obtained paying to other revenue heads will be rejected. It is advisable to keep a photocopy of the receipt with the candidate for future reference. The application without a receipt will be rejected. The paid examination fee will not be refunded under any circumstances and money orders and stamps are not accepted.

Candidates who are permanent residents of the province outside the Central Province should follow the following procedure in paying their examination fees.

- It should be paid at any People's Bank branch drawn in favour of Secretary of the Central Provincial Public Service Commission, to the account No. 003-1-001-0-0006004 maintained by the People's Bank, Kandy and the relevant receipt issued by the Bank should be firmly affixed to the application.
 - When filling the bank receipt, the name of the account holder should be mentioned as “Secretary, Central Provincial Public Service Commission” and the applicant's name, address, telephone number, National Identity Card number and reason as “Open Competitive Examination for Recruitment to the Post of Technical Assistant in Grade III in the service category of Management Assistant - Technical Segment 03 to Central Provincial Public Service – 2025”. It is mandatory to fill the bank receipt.
- IV. The signature of the applicant should be attested by a Principal of a Government School, Justice of the peace, Commissioner of Oaths, Notary Public, Attorney-at-Law or an officer who holds tertiary or senior level as per P.A. Circular No 10/2025 in a permanent post in Government or Provincial Public Service.
- V. Duly perfected applications should be posted under registered cover, to reach “Secretary, Central Provincial Public Service Commission, No. 244, Katugastota Road, Kandy” on or before **16.01.2026**. The caption of “**Open Competitive Examination for Recruitment to the Post of Technical Assistant in Grade III in the service category of Management Assistant - Technical Segment 03 to Central Provincial Public Service – 2025**” should be indicated on the top left hand corner of the envelope enclosing the application. Applications received after the closing date of applications, incomplete and not possess the basic qualifications mentioned in the notification will be rejected without any notice. No complain will be taken into consideration in relation to losing application and documents in posting or being late. The applicant's designation and service station at the time of applying will be relevant for all examination-related activities, and any changes in this regard after the submission of application will not be taken into account.
- VI. The receipt of the application will not be notified.
- VII. Candidates should read and understand the recruitment notification carefully before filling the application and furnish accurate information. On the presumption that only the candidates who have qualifications specified in Gazette notification, have applied, Secretary to Central Provincial Public Service Commission will allow all candidates who have paid specified examination fees and submitted application on or before due date, to sit for the examination. The issue of an admission card to a candidate does not mean that he or she has the requisite qualifications to sit for the examination. If it is found at the time of interview that the applicants do not possess the qualifications for this post, candidature for examination of them will be cancelled.

- VIII. The Secretary to Central Provincial Public Service Commission will notify about the Examination Centre in the admission card. A notice will be published in the official website www.psc.cp.gov.lk of the Central Provincial Public Service Commission as soon as admission cards are issued to applicants. The admission cards will be sent 14 days before the examination date, either via an email to the email address or via a SMS to the mobile number mentioned in the application.
- IX. If the admission card is not received even after 04 or 05 days of such an announcement, step shall be taken to notify the Central Provincial Public Service Commission as specified in the notification. You should inquire from the Examination Division of Central Provincial Public Service Commission, correctly stating the name of the examination applied for, full name of the applicant, national identity card number and address when making such inquiry. It would be useful to have the copies of the application form, the receipt kept at your possession and the receipt of registration. Telephone number 081 – 2213097/ email address psc.cp.gov@gmail.com
08. Candidates must sit for the examination at the examination hall assigned to them. They are bound by the rules and regulations imposed by the Central Provincial Public Service Commission in conducting the examination and issuing the results. Candidates are liable to be subjected to a punishment imposed by the Central Provincial Public Service Commission for breach of these rules.
09. Identity of candidates:–
A candidate shall be required to prove his/ her identity at the examination hall to the satisfaction of the supervisor for each subject he/ she offers. For this purpose, any one of the following documents shall be accepted.
- National Identity Card issued by the Commissioner General of Registration of Persons
 - Valid driving license.
 - A valid passport.
 - Also, candidates must enter the examination hall without covering their face and ears in a way that allows their clear identity and to ensure that they are not wearing any electronic communication devices. The candidates who refuse to prove their identity in the said manner will not be admitted to the examination hall. Furthermore, from the moment they enter the examination hall until they leave after the examination is over, they must remain without covering their face and ears so that they can be identified by the examination authorities
10. Penalty for furnishing false information:
- 10.1 If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during, or after the examination.
- 10.2 If any of the particulars furnished by a candidate is found to be false within his/her knowledge or if he/she has willfully suppressed any material fact, he/she will be liable to dismissal from the Public Service.
11. The result sheet of the written examination will be published in the official website www.psc.cp.gov.lk of Central Provincial Public Service Commission.

12. The Central Provincial Public Service Commission reserves the right to decide or clarify on any matter not covered/covered in this notification and to take final decision on the conduct of this examination or filling the vacancies, leave them vacant or filling a portion of vacancies.
13. Further information on this recruitment and the specimen application can be downloaded from the Central Provincial Public Service Commission's website of www.psc.cp.gov.lk.
14. In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail as the accurate text.

23rd December 2025
Central Provincial Public Service Commission,
No. 244, Katugastota Road,
Kandy

K.K.G.I.D.P. Wijethilake,
Secretary,
Provincial Public Service Commission,
Central Provincial Council