



We Develop Business by Developing People.

***AASL is hiring the best talent to the best and
we are an equal opportunity employer***

***We are looking for highly motivated individuals with right
attitudes to fill the following vacancy***

**POST OF DEPUTY HEAD OF
SRI LANKA AIRPORT & AVIATION ACADEMY(SLAAA)**

- 1. Job Scope** : To manage, develop and promote the Sri Lanka Airport & Aviation Academy as a division of AASL, to be a leading regional/national institution in aviation training with the ultimate aim of becoming a Strategic Business Unit (an SBU) for the company.
- 2. Key Responsibilities** :
- a) Manages the Sri Lanka Airport & Aviation Academy as directed by the Head of Sri Lanka Airport & Aviation Academy**
 - By issuing necessary instructions to the sectional heads and other senior officers
 - By exercising administrative and financial control over the functions of the Sri Lanka Airport & Aviation Academy as per the relevant company regulations
 - By evaluating the performance of the reporting staff
 - By allocating resources appropriately
 - By performing other managerial functions devolving on a head of a division in the company.
 - b) Spearheads the development of the Sri Lanka Airport & Aviation Academy with the ultimate aim of making it a Strategic Business Unit for the company**
 - By formulating and executing action plans for development.
 - By managing development projects.
 - By contributing as a subject matter expert where applicable
 - By forecasting resource requirements and initiating timely action for their acquisition
 - By taking necessary action to form affiliations that are of benefit to the Sri Lanka Airport & Aviation Academy
 - By representing the Sri Lanka Airport & Aviation Academy at appropriate local, regional and global fora to project its image as a quality institution with due accreditations

c) Retains due accreditations and recognition of the Sri Lanka Airport & Aviation Academy by the regulatory authority, the International Civil Aviation Organization, and other relevant agencies

- By being the Accountable Manager in respect of Approved Training Organization (ATO) status granted by the regulatory authority in respect of IS 55 and SLCAP 3060, & 3090.
- By being the focal point with the International Civil Aviation Organization Global Aviation Training Office for matters connected with TRAINAIR PLUS and being in personal charge of the TRAINAIR PLUS and being in personal charge of the TRAINAIR PLUS course development unit.
- By taking all necessary actions in a timely manner as stipulated in the International Civil Aviation Organization TRAINAIR PLUS Electronic Management System for the retention of ICAO TRAINAIR PLUS full membership.
- By contributing as a subject matter expert where applicable
- By taking action in liaison with the regulatory authority for the securing of necessary approvals for training activities.
- By working in close co-operation with the International Air Transport Association, the Tertiary Education and Vocational Training Authority and such other bodies with whom productive and value enhancing relationships exist.

d) Ensures the Quality of the Training delivery

- By evaluating the performance of the instructional staff, course developers and relevant support staff.
- By participating in peer evaluation.
- By adding value to the creative output of the instructional staff and course development officers.
- By arranging for the continuous professional development of instructional staff and course development officers
- By monitoring the effective and efficient execution of quality management systems
- By the timely compilation and revision of all Sri Lanka Airport & Aviation Academy manuals
- By setting a consistent example as a high-quality resource person

e) Contributes towards achieving the overall mission of the company

- By participating in the strategic planning process of the company
- By working in close cooperation with heads and senior staff of other divisions

f) Generates revenue for the company

- By promoting and facilitating the conduction of commercial ventures
- By making proper and timely pricing decisions in consultation with the Executive Director concerned
- By monitoring competitor activity and implementing strategic plans to withstand competition

g) Performs duties external to the Sri Lanka Airport & Aviation Academy as directed by the Head of Sri Lanka Airport & Aviation Academy

- By compiling decision support material for use by Chairman, Vice Chairman and Executive Director
- By preparing reports, promotional material and other creative outputs for use by Chairman, Vice Chairman and Executive Director
- By serving in technical evaluation teams

3. Qualifications & Experience

: **3.1.** Should possess a Bachelor's Degree recognized by the UGC of Sri Lanka

AND

3.2. Postgraduate Degree obtained from a University recognized by UGC or Chartered Qualification obtained from a recognized institute.

AND

3.3. Should possess minimum of ten (10) years Executive or above level post qualifying experience in the relevant field in reputed organizations out of which five (05) years should be in a Managerial level post

*Certified Instructional Trainings exposure will be added advantage.

*Post Qualifying Experience will be calculated from the date the Bachelor's Degree qualification was obtained

4. Age

: Should be not less than 18 years and not more than 50 years as at the closing date of applications

5. Salary

: The remuneration package offered will be attractive. In addition, the selectees will receive attractive fringe benefits.

6. Method of selection : Selection will be made after an interview.

General:

The selected candidate will have to perform duties at any location of the company in any part of the Island as and when necessary.

If you are interested and possess the relevant qualifications and experience, please send in your resume prepared according to the specimen application given in our Website with copies of the relevant certificates to the address **Chairman, Airport & Aviation Services (Sri Lanka) (Private) Limited, Bandaranaike International Airport, Katunayake** to be reached on or before **January 06, 2026 only by Registered Post or Courier Service**. Please indicate the post applied for on the Top Left Hand Corner of the Envelope.

The applications without copies of relevant certificates or forwarded in other modes or not in accordance with the specimen given on our Website and applications received to this office after the closing date of the application will be rejected.

Please note that only qualified candidates will be notified at all stages of the selection process.

**CHAIRMAN
AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED
BANDARANAIKE INTERNATIONAL AIRPORT
KATUNAYAKE**

Advertised Date: 21/12/2025