8th September 2010

Piyal De Silva

Samagi, No.14 Kandy Road

Kurunegala

Human Resource Manager
ABC (Pvt) Ltd
No. 1845, Union Place
Colombo 02.

Dear Sir/Madam,

**Application for a Suitable Post**

I wish to submit my curriculum vitae attached herewith for your consideration in the event your esteemed organization has a vacancy which is suitable for my qualifications / experience.

In the event of being chosen to be a member of your staff I undertake to perform the duties entrusted to me to the entire satisfaction of my superiors.

I look forward to hearing from you

Thanking you,

Yours faithfully

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Piyal De Silva